

**SPRINGFIELD TECHNICAL COMMUNITY COLLEGE
BOARD OF TRUSTEES**

REGULAR MEETING
Monday, November 26, 2018
Scibelli Hall, Building 2, 7th Floor
5:00 p.m.

Minutes of Meeting

Present: Christopher Johnson, Chair
Franklin Quigley, Vice Chair
Steven Grande, Trustee
William Johnson, Trustee
Vicky Crouse, Trustee
Elizabeth Oleksak-Sposito, Trustee
MacArthur Starks, Jr., Trustee
Jeffrey Sattler, Trustee
Karolyn Burgos-Toribio, Student Trustee

Excused Absences: Marikate Murren, Secretary
Eric Hagopian, Trustee

Also Present: Dr. John Cook, President

I. Call to Order

Chair, Christopher Johnson called the meeting to order at 5:00 p.m.

II. Roll Call

Roll call was taken with the following STCC Board of Trustees members present: Chair, Christopher Johnson; Vice Chair, Franklin Quigley; Trustees: Steve Grande, William Johnson, Vicky Crouse, Elizabeth Oleksak-Sposito, MacArthur Starks, Jr., Jeffrey Sattler and Karolyn Burgos Toribio. Nine members were present constituting a quorum.

III. Approval of Minutes – Regular Meeting – October 29 2018

Vice Chair Franklin Quigley moved to approve the minutes from the October 29, 2018 meeting, seconded by Trustee William Johnson and unanimously approved.

IV. Trustee Committee Reports

- a. Committee on Ways and Means – Meeting held on Monday, November 5, 2018.
Trustee MacArthur Starks, Chair of Ways and Means Committee referred to the meeting report included in meeting packet to update the Board of Trustees on budget perspectives. Cash flow projection reflects normal activity. FY 2018 revenue and spending report through June 2018 indicate that investments did better than expected. FY 2018 4th quarter trust fund and vendor expenditure reports met Higher Education Trust Fund guidelines. Revenues were up for each fund. Overall, the reports fell in line with expectations. Overall, revised FY 2019 budget is in balance.

Question posed by Trustee Elizabeth Oleksak-Sposito: what was the percentage of decrease of enrollment versus the projected decrease? The projected decrease in enrollment was 3%, whereas the actual decrease was 7%. Dr. Cook added, low retention is one of the key indicator reflected in the percentage of decrease in enrollment.

Motion: Use of Reserves – Core Switch

The Springfield Technical Community College Committee on Ways and Means unanimously approved to recommend to the Board of Trustees, pursuant to the provisions of Section 22, Chapter 15 A, the approval of an increase to the General Education Trust Fund budget and utilization of trust reserves for \$420,000 to purchase a core network switch.

Dr. Cook informed about emergencies adversely affecting the current budget such as a series of facility headwinds and IT complications associated with lighting strike and the replacement of a CORE switch. This reserve fund request, which covers the amount used to purchase a CORE switch, will help alleviate the budget.

Trustee William Johnson moved that the Board of Trustees of Springfield Technical Community College approve the Motion on the use of reserves for Core Switch, Trustee Jeff Sattler seconded the motion, and was unanimously approved.

Motion: FY 2019 Budget

Motion: being presented at the next Board of Trustees meeting on Monday, January 28, 2019.

Trustee William Johnson moved that the Board of Trustees of Springfield Technical Community College approve the Committee on Ways and Means meeting report of November 5, 2018. Trustee Elizabeth Oleksak-Sposito seconded the motion and unanimously approved.

b. Committee on Internal and External Relations – Meeting held on Monday, November 19, 2018.

Trustee Frank Quigley, Chair of Internal and External Relations Committee reported to the Board of Trustees personnel updates which included a note on Richard Greco stepping in as the Interim Dean for Arts, Humanities and Social Sciences, and other personnel promotions.

Referred to Academic Affairs updates' presentation by Dr. de Berly, which included details on currently ongoing program reviews, never before done at STCC. Also for Academic Affairs was an announcement of STCC offering a dual application option to the competitive health programs starting in the fall of 2019. Also referred to Student Affairs updates' presentation by VP Collins, which included an overview of the Student Retention Plan focused on the goal of offering students comprehensive coaching support throughout their programs at STCC.

Motion: Approval of Appointment of Attorney Daniel F. Keenan to the STCCAC Board of Directors.

The Springfield Technical and Community College Committee on External and Internal Relations, pursuant to the provisions of Chapter 273, Section 125 Acts of 1994, unanimously approved to recommend to the Board of Trustees the approval of the appointment of Attorney Daniel F. Keenan to the Springfield Technical Community College Assistance Corporation Board of Directors for a three year term, starting on January 29, 2019 to January 28, 2022.

Dr. John Cook, Ex-officio member of the STCCAC added that this body, referring to the STCC Board of Trustees, has the authority to appoint 4 of the Directors to the STCCAC.

Vice Chair Franklin Quigley moved to approve the motion, Trustee Bill Johnson seconded the motion, unanimously approved.

Motion: Approval of Reappointment of Russell Denver to the STCC Assistance Corporation Board of Directors

The Springfield Technical Community College Committee on External and Internal Relations, pursuant to the provisions of Chapter 273, Section 125 Acts of 1994, unanimously approved to recommend to the Board of Trustees the approval of reappointment of Russell Denver to the Springfield Technical Community College Assistance Corporation Board of Directors for a three year term, from September 26, 2018 to September 25, 2021.

Vice Chair Franklin Quigley moved to approve the motion, Trustee MacArthur Starks seconded the motion, unanimously approved.

Motion: Approval of Sabbatical leave for Monica Strzempko

The Springfield Technical Community College Committee on External and Internal Relations unanimously approved to recommend to the Board of Trustees the approval of the Sabbatical leave request from Monica N. Strzempko, Professor of Biological Science, at a full pay, for the 2019 spring semester.

Question posted by Trustee Maria Victoria Crouse “Who takes over course load”.
Response: Adjunct Faculty or Full time faculty as needed.

Trustee MacArthur Starks moved to approve the motion; Vice Chair Franklin Quigley seconded the motion, unanimously approved.

Trustee William Johnson moved that the Board of Trustees of Springfield Technical Community College approve the Committee on Internal and External Relations meeting report of November 19, 2018. Trustee Maria Victoria Crouse seconded the motion, unanimously approved.

- V. Old Business – None
- VI. New Business – None
- VII. President’s Perspective – Dr. John Cook

Dr. Cook shared a handout titled *Framing Considerations* containing three critical framing contributions from three different sources regarding projections on current and future labor needs.

Dr. Cook also updated the Board on the DCAMM Master Plan in regards to B20. DCAMM is working with the college reviewing options for moving out of B20.

Dr. Cook introduced Kitty Doolittle, the new Director of SALC. Also informed that Denise Hurst, the new Vice President of Advancement and External Affairs' official starting date is on Monday, December 3, 2018.

Reminder to attend the Ira H. Rubenzahl Student Learning Commons Ribbon Cutting event on December 11. Governor Charlie Baker will attend the event amongst other dignitaries. Let us also give a warm welcome back to Dr. Ira Rubenzahl.

VIII. Chair's Report – Christopher Johnson

Thank you for your support to the STCC Foundation at the MGM Fundraising event. Restated to join Ira at the ribbon-cutting event on December 11. Ira started this project and it will be great to see it finished.

IX. Building Tour – Building 19 – Student Learning Commons

Members of the STCC Board of Trustees departed at 5:30 p.m. to tour Building 19.

X. Date of next Board of Trustees meeting – Monday, January 28, 2019

XI. Adjournment – Meeting adjourned at 6:15 p.m. after concluding the Building 19/Student Learning Commons tour.



Christopher C. Johnson
Chair, STCC Board of Trustees