



# Springfield Technical Community College

Exceptional Education. Proven Results.

**Board of Trustees**  
One Armory Square  
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## SPRINGFIELD TECHNICAL COMMUNITY COLLEGE BOARD OF TRUSTEES

### REGULAR MEETING

Monday, April 23, 2018  
Scibelli Hall, Building 2, 7<sup>th</sup> Floor  
5:00 p.m.

### Minutes of the Meeting

Present: Christopher Johnson, Chair  
Franklin Quigley, Vice Chair  
Steven Grande, Trustee  
William Johnson, Trustee  
Vicki Crouse, Trustee  
Elizabeth Oleksak-Sposito, Trustee  
Eric Hagopian, Trustee  
Jeffrey Sattler, Trustee  
MacArthur Starks, Jr., Trustee  
Karolyn Burgos Toribio, Student Trustee

Excused Absences: Marikate Murren, Secretary

Also Present: Dr. John B. Cook, President

### **I. Call to Order**

Chair, Christopher Johnson called the meeting to order at 5:03 p.m.

### **II. Roll Call**

The roll was taken with the following STCC Board of Trustees members present: Chair, Christopher Johnson, Vice Chair, Franklin Quigley, Trustees: Steven Grande, William Johnson, Elizabeth Oleksak-Sposito, Vicki Crouse, Eric Hagopian, MacArthur Starks, Jr., Jeffrey Sattler and Karolyn Burgos Toribio. Ten members were present constituting a quorum.

### **III. Vice President of Academic Affairs**

President Cook introduced and welcomed Dr. Geraldine de Berly, who will be starting on May 1<sup>st</sup> as the Vice President of Academic Affairs and Chief Academic Officer. Dr. Cook stated that Dr. de Berly comes to STCC with a wealth of knowledge and experience as portrayed in her CV.



#### **IV. Building Tour**

Chair, Christopher Johnson adjourned the meeting at 5:05 p.m., to participate in a tour of the Photonics Program in Building 17 led by Dr. Adrienne Smith, Dean of School of Engineering Technologies and Mathematics and Dr. Nicholas Massa, Professor/Department Chair, Laser Electro Optics Technology. Chair Christopher Johnson reconvened the meeting at 5:50 p.m.

#### **V. Approval of Minutes – March 26, 2018**

Trustee Franklin Quigley moved to approve the minutes from the March 26, 2018 meeting, seconded by Trustee Elizabeth Oleksak-Sposito and unanimously approved.

#### **VI. Trustee Committee Report:**

##### **Committee on Ways and Means**

Committee Report – Meeting held Monday, April 9, 2018

Chair Christopher Johnson updated the Board of Trustees on the cash flow projection, FY 2018 revenue and spending reports through March, 2018, and the FY 2019 preliminary budget. A motion will be put forth to increase student fees for FY 2019. He explained that the General Education Fee will be increased by \$6 per credit and the Capital Improvement Fee by \$2 per credit. Chair Johnson further reported that a motion will be put forth on the use of reserves for Building 19 and Worthington/Taylor Parcels. At the committee meeting, Vice President Joe DaSilva explained that the College will need to purchase new computers and technology for Building 19 at an estimated cost of \$500,000. In addition, construction work to the new student parking lots on Taylor and Worthington Streets is estimated at \$1.5 million and the College plans to use \$755,000 from FY 2018 revenues given enrollment, \$500,000 from reserves and \$245,000 from the FY 2019 Facilities Project line to fund this project. The use of reserves for these projects would also require divesting \$1 million from the College's investment portfolio managed by Fiduciary Investment Advisors.

Trustee Franklin Quigley moved that the Board of Trustees of Springfield Technical Community College approve the report of the Committee on Ways and Means meeting of April 9, 2018.

Trustee William Johnson seconded the motion and was unanimously approved.

#### **VII. [Motion 2018-03] Student Fee Increase**

Trustee MacArthur Starks, Jr. moved that the Springfield Technical Community College Board of Trustees, pursuant to the provision of Chapter 15A, Section 22, approve the authorization to take any and all prudent steps necessary to increase the General Education Fee by \$6.00 per credit and the Capital Improvement Fee by \$2.00 per credit effective for the Fall 2018 Semester (Exhibit A). The motion was seconded by Trustee Steven Grande and unanimously approved.



Trustee William Johnson asked how much tuition revenue we anticipate losing from 100 students? Student Trustee, Karolyn Burgos Toribio questioned how the increase would be communicated to students and Dr. Cook responded that the students would be informed through their award letters.

**VIII. [Motion 2018-04] Use of Reserves: Building 19 and Worthington/Taylor Parcels**

Trustee Eric Hagopian moved that the Springfield Technical Community College Board of Trustees, pursuant to the provision of Section 22, Chapter 15A, approve an increase to the following trust fund budget and utilization of the trust reserves to purchase Building 19 IT equipment (computers) and for use towards construction on the Worthington/Taylor Street parcels:

1. General Education Trust Fund budget sources of funds and uses of funds for FY 2018 in the amount of \$1,000,000 (Exhibit B).

The motion was seconded by Trustee Steven Grande and unanimously approved.

Trustee Vicki Crouse questioned when it was decided to use the reserves and Dr. Cook responded that once the College broke ground there was a need for additional funds. Chair Johnson explained that approving the funds in this fiscal year made it available for the Foundation to purchase the parking lots.

**IX. [Motion 2018-04] Tenure Appointments**

Trustee Franklin Quigley moved that the Springfield Technical Community College Board of Trustees approve the Granting of Tenure as listed on Appendix A. The motion was seconded by Trustee Steven Grande and unanimously approved.

President Cook explained that the College has a vigorous vetting process whereby tenure nominations go through the Unit Personnel Practices Committee (UPPC), then reviewed by the supervisor, sent to Deans who review the recommendations and forward them to the appropriate Vice Presidents and then to the President. Trustee Vicki Crouse questioned the tenure appointments for non-teaching positions and Dr. Cook explained that according to community colleges bargaining agreements they are included in the tenure process.

**X. Old Business – None**

**XI. New Business – None**

**XII. President's Report – Dr. John B. Cook**

President Cook reported on the following:



- Commissioner of the MA Department of Higher Education, Dr. Carlos Santiago will be visiting STCC on May 21<sup>st</sup>. His visit will include a public forum during the college hour and the Board of Trustees meeting at 5:00 p.m. The Commissioner will be touring the Learning Commons in Building 19 along with the Trustees as part of the meeting.
- Valley Gives Event on May 1 – The STCC Foundation will be participating in Valley Gives with a goal to raise \$10,500. A flier was distributed to the Trustees showing various times to donate associated with prizes. Assistant to the President, Michael Suzor reported that \$7,600 in pledges have been made to date.
- Health Science Degree – STCC is not on the agenda for consideration in April, however, there is a possibility to be on the agenda in June. Dr. Cook will keep the Trustees updated. Trustee Vicki Crouse questioned the reason for not being considered in April and Dr. Cook discussed some of the questions that arose.
- Chief of Police – Jose Rivera who previously worked at HCC and formerly a Lieutenant at STCC has now been appointed as the new Chief of Police at the College.
- Chief Information Officer – Two finalists have been interviewed and an appointment of the new CIO will be announced soon.
- Health Science Department Chair – two candidates have been interviewed and an announcement will be made soon with the selection.

### **XIII. Chair's Report – Christopher C. Johnson**

Chair, Christopher Johnson announced that the list of 2018 Commencement exercises and related events was distributed to the Trustees. He requested the Trustees to inform Ruthie Jablonski with the events they plan to attend to ensure there is a good representation at each event. Also distributed was the "Draft" 2018-2019 Meeting Calendar. Chair Johnson asked that the Trustees review the dates to see if there are any major conflicts. The calendar will be approved at the June meeting.

### **IV. Date of Next Board Meeting – May 21, 2018**

### **V. Adjournment**

Trustee Steven Grande moved to adjourn the meeting at 6:20 p.m., seconded by Elizabeth Oleksak-Sposito and unanimously approved.

A handwritten signature in black ink, appearing to read "C. Johnson", with a long horizontal stroke extending to the right.

Christopher C. Johnson  
Chair, STCC Board of Trustees



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*Springfield Technical Community College, a leader in technology and instructional innovation,  
transforms lives through educational opportunities that promote personal and professional success.*