

**Springfield Technical Community College
Committee of Ways and Means Report
October 8, 2019**

Present: Chair MacArthur Starks, Jr., Trustees Eric Hagopian, Marikate Murren, Jynai McDonald and Jeffrey Sattler. Also present Michael Cosgrove, O'Connor & Drew PC; Dr. John Cook, Joseph DaSilva, Jonathan Tudryn, Dorothy Ungerer, Inder Singh, Denise Hurst, Geraldine deBerly, Jessica Hill and Nicholas Camerota.

Chair MacArthur Starks, Jr. called the meeting of the Committee on Ways and Means to order at 5:00 p.m.

Fiscal Year 2019 Audit Update

The Audit Committee met prior to the Ways & Means Committee meeting at 4:00pm. Michael Cosgrove, Partner from O'Connor & Drew PC, presented the required communications and STCC financial statements to the Audit Committee at that time. Mr. Cosgrove highlighted it was a clean audit with no material weaknesses, significant deficiencies or findings. Please see *attachment 1* for the minutes to the meeting.

[Motion] FY 2019 Financial Statements and Audit

Trustee Murren moved that the Springfield Technical Community College Board of Trustees Committee on Ways & Means, pursuant to the provision of Section 22, Chapter 15A, approve the FY 2019 financial statements and audit as presented. The motion was seconded by Trustee Sattler and approved unanimously.

CFO Perspective

Budget Presentation with Context – follow up

VP/CFO DaSilva presented the following charts for the Trustees to review – Enrollment Trend Comparison which highlighted headcount for STCC and three other area colleges, the Enrollment/Unemployment numbers for Springfield, MA, a Full and Part Time Enrollment Comparison chart, and a Degree and Certificates Awarded. Trustee Starks requested additional information on the Degrees and Certificates Awarded slide, specifically the year over year trend for STCC and the three area colleges.

Cash Flow Projection

Mr. Tudryn reported on the College's cash flow projections for FY 2020. The College had approximately \$600,000 available at TD Bank at the beginning of the week, but has since called down the first disbursement of financial aid funds for the semester totaling approximately \$6.4M. The College will be reinvesting the \$2.2M to the investment portfolio managed by Fiduciary Investment Advisors (FIA) next week. The College has been planning to temporarily divest \$1M in early December, but with enrollment beating projections, will continue to monitor its cash position to determine if the divesting is necessary.

FY 2020 Revenue & Spending Report through September 2019

VP/CFO DaSilva presented the revenue and expenditures figures through September 2019. Attached to the Revenue & Spending report was a supplemental variance explanation report, providing additional information on all variances. Some variances/explanations include: student fee revenues are up slightly due to higher than projected enrollment; full time salaries are slightly under budget due to projected savings from open positions; part time salaries are over budget due to the increase in adjunct faculty associated with the increase in enrollment; and operational and

other expenses are over budget due to a new shuttle bus, a new Kabota, additional reference computers for the library, promotional materials for external affairs, and equipment for electrical engineering.

President's Perspective

Dr. Cook noted that he is taking the time to speak with all programs currently located in Building 20 to emphasize the importance of vacating the building. Trustee Sattler reminded everyone that if we vacate the building we are still left with a problem of a vacant building. Dr. Cook indicated that the plan is to demolish the building if possible. Dr. Cook presented and discussed with the Committee the Strategic Perspective/Key Indicators worksheet. The worksheet was originally reviewed at the Board Retreat.

Date of the next meeting

November 18 @ 5:00 p.m. in the President's Conference Room

Adjournment:

Trustee Starks moved to adjourn the meeting at 5:52 p.m., seconded by Trustee Hagopian and approved unanimously.

Respectfully submitted by: Carolyn deliefde