

**Springfield Technical Community College
Committee on Ways and Means Report
November 9, 2020**

Present: Trustees MacArthur Starks, Jr., Marikate Murren, Jynai McDonald, Steve Grande, Eric Hagopian, Maurice Lindsay and Elizabeth Sposito. Also present: Trustee Maurice Lindsay, Trustee Elizabeth Oleksak-Sposito, and President Cook.

The meeting of the Committee on Ways & Means was called to order by Trustee Starks at 5:00 p.m.

FY 2020 Budget Detail

FY 2020 Revenue & Spending Report through June 2020

Senior Director of Finance and Budgets Jason Cohen presented a budget narrative summary detailing the FY 2020 year-end. Overall, revenues were in excess of budget by \$367,245 and expenses were under budget by \$2,745,164. Details and rationale included underspending because of the college move to remote operations, as well the deferment of facilities projects. Trustee Starks asked why the fire escapes project was not completed in FY 2020; given the Massachusetts Stay-at-Home Order through May, and fiscal uncertainty, out of an abundance of caution, projects were delayed. The fire escapes project has been re-initiated in FY 2021. A Year-End Revenue and Spending Report as well as a Facilities Capital Spending Report were also presented by Mr. Cohen.

FY 2020 4th Quarter Trust Fund and Vendor Expenditure Reports

Interim Controller Dorothy Ungerer presented the fourth quarter FY 2020 Trust Fund Reports and Vendor Expenditures over \$20,000 as required by the Board of Higher Education Trust Fund Guidelines. Trustee Starks requested additional information on the Capital Improvement Trust Fund, including why the budgeted amount was so much higher than actual. Ms. Ungerer will research and follow up at a later meeting.

FY 2021 Budget Detail

Cash Flow Projection

Ms. Ungerer reported on the College's cash flow status and projection for FY 2021. The College currently has approximately \$6,000,000 available at TD Bank. The first disbursement of financial aid funds in the amount of \$4.8M for the semester was recently called down. In addition, we received GEER funds of over \$500,000. Ms. Ungerer noted that the College is in a solid cash position, and will likely not need to seek a divestment.

FY 2021 Revenue & Spending Report through October 2020

Mr. Cohen reported on the FY 2021 Revenue & Spending Report through October 2020. A finalized state budget appropriation for STCC for FY 2021 is not yet approved. Advocacy for community college level funding continues. Mr. Cohen presented a budget narrative breakdown of revenues and expenses. Ongoing discussions of budget modeling and presentations continue

with administrators and the Committee; Trustee Starks requested that a year-to-date budget model be presented, to continue including the models also shared. Trustee Starks also inquired about the financial impact of the seven discontinued programs, which Mr. Cohen noted can be reviewed at the next meeting. The FY 2021 Facilities Projects Report was also reviewed including approximately \$388,000 spent to date on campus facilities projects.

FY 2022 Budget Preparation & Process

Dr. Cook began by thanking both Jason Cohen and Dorothy Ungerer for all their hard work.

Dr. Cook inquired with the Committee as to how they would like to build the FY 2022 budget. In reviewing key budget considerations, including enrollment forecasting, state appropriation support, student fees, and capital projects, significant uncertainty was noted. The President sought a perspective from Trustees as to process; the typical manner of budget engagement has been to develop and review budget drafts in March and April, and then final budget approval by Trustees in May. Trustee Starks said the Committee can give consideration, but did not see a need to change the process.

Date of the next meeting

January 11, 2021 @ 5:00 p.m.

Adjournment:

A roll call vote was taken to adjourn at 5:49 p.m. Approved by Trustees Starks, Murren, Grande, Hagopian, Lindsay and McDonald.

Respectfully submitted by: Carolyn deliefde