

**SPRINGFIELD TECHNICAL COMMUNITY COLLEGE
ASSISTANCE CORPORATION
EXECUTIVE COMMITTEE MEETING**

November 6, 2023

2:00 pm

MINUTES

Voting Members Present: Russell Denver, Chairman
 David Brown
 Ellen Freyman, First Vice Chair
 Dr. John B. Cook, Secretary, Springfield Technical Community College

Voting Members Absent: Daniel Keenan

Also Present:

Andrea Nathanson, VP of Administration/CFO, STCC
Jennifer Murphy, Senior Property Manager, Springfield Technology Park
Matt Flink, President, Appleton Corporation
Shinead Laventure, Assistant Controller, Appleton Corporation

Exhibits

Patrick Leary, Brooke Williams, and Sharon Blazejowski of MP, P.C. shared the report on the audit of FY 23 Financial Statements, all information was emailed to the Executive Committee prior to the meeting.

Call to Order

Mr. Russell Denver called the meeting to order at 2:00 pm and roll call was taken. A quorum was established.

Management Report

Patrick Leary, Brooke Williams, and Sharon Blazejowski of MP, P.C. presented the FY 2023 Financial Statements for the STCC Assistance Corporation. MP issued a communication letter on the STCCAC Financial Statements and noted there were no significant difficulties or misstatements encountered when performing the audit. Discussion focused on the impact of GASB 87 on the lease-related elements of the Financial Statements, including a prior year adjustment.

A motion was made by Mr. David Brown to accept and approve the report on the audit of FY 23 Financial Statements. The motion was seconded by Ms. Ellen Freyman and approved unanimously via roll call.

Next Meeting

The next Springfield Technical Community College Assistance Corporation Executive Committee Meeting will be held on Tuesday December 12, 2023.

Meeting was adjourned at 2:35 pm