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SPRINGFIELD TECHNICAL COMMUNITY COLLEGE  
BOARD OF TRUSTEES

REGULAR MEETING  
Monday, June 25, 2018  
Scibelli Hall, Building 2, 7<sup>th</sup> Floor  
5:00 p.m.

**Minutes of the Meeting**

**Present:** Christopher Johnson, Chair  
Franklin Quigley, Vice Chair  
Eric Hagopian, Trustee  
Elizabeth Oleksak-Sposito, Trustee  
MacArthur Starks, Jr., Trustee  
Karolyn Burgos Toribio, Student Trustee

**Excused Absences:** Marikate Murren, Secretary  
Steven Grande, Trustee  
William Johnson, Trustee  
Vicky Crouse, Trustee  
Jeff Sattler, Trustee

**Also Present:** Dr. John Cook, President

**I. Call to Order**

Chair, Christopher Johnson called the meeting to order at 5:01 p.m.

**II. Roll Call**

The roll was taken with the following STCC Board of Trustees members present: Chair, Christopher Johnson, Vice Chair, Franklin Quigley, Trustees: Eric Hagopian, Elizabeth Oleksak-Sposito, MacArthur Starks, and Student Trustee, Karolyn Burgos Toribio. Six members were present constituting a quorum.

**III. Building Tour – Dental Hygiene Program, Building 20**

Chair, Christopher Johnson adjourned the meeting at 5:04 p.m., to participate in a tour of the Dental Hygiene Program in Building 20 led by Christopher Scott, Dean, School of Health & Patient Simulation.

**IV. Approval of Minutes – Regular Meeting held May 21, 2018**

Trustee, Franklin Quigley moved to approve the minutes from the May 21, 2018 meeting, seconded by Trustee, MacArthur Starks and unanimously approved.

**V. Trustee Committee Report**

Committee on Ways and Means (meeting held June 11, 2018)

Chair of Ways and Means Committee, MacArthur Starks updated the Board of Trustees on cash flow projection, FY 2018 Revenue & Spending Report through May 2018, Accounts Receivable Report, and reported that Vice President Kamari Collins presented the Dual Enrollment/College Now report describing the program that allows high school juniors and seniors to enroll in one course per semester free of charge along with the funding of this program. President Cook informed the Committee that the K Lot parking project is in a holding pattern given questions from Mass Historical. He also discussed the upcoming DCAMM approach to deferred maintenance, including plans to discontinue emergency funding.

Trustee, Eric Hagopian moved that the Board of Trustees of Springfield Technical Community College approve the report on the Committee on Ways and Means meeting of June 11, 2018. Trustee, Franklin Quigley seconded the motion and was unanimously approved.

**VI. Old Business – None**

**VII. New Business**

- Approve 2018-2019 Board of Trustees meeting Schedule

Trustee MacArthur Starks moved to approve the 2018-2019 Board of Trustees meeting Schedule, seconded by Trustee, Elizabeth Oleksak-Sposito and unanimously approved.

**VIII. President's Report – Dr. John B. Cook**

President Cook explained that the Dual Enrollment Program demystifies college for area high school students and the hope is that students using this opportunity will continue at the College once they graduate high school. He explained that STCC carries perhaps the largest underwriting of any Massachusetts community college with \$2.5 million in unrealized tuition/fees over the past ten years. Some small edits to the data presented in the Dual Enrollment Report will be provided in a later email to Trustees.

Dr. Cook also reported on the following:

- Master Plan continues and explained how various considerations include the Cosmetology Program in Building 20 finding a more prominent place on campus and the possibility of moving the Automotive Program off-campus.
- Health Sciences Degree - a letter was sent to Commissioner Santiago with a request for approval; the College has not received an official response yet.
- Nanette Flores was introduced and welcomed as the new Executive Assistant to the President.
- Richard Greco has been named the Interim Dean of Arts, Humanities & Social Sciences, effective July 9<sup>th</sup>.
- Announced the December retirement of Michael Suzor, Assistant to the President, who Dr. Cook described as irreplaceable. A new position, Vice President /Advancement & External Affairs, has been created, and will incorporate two positions that will be set aside: Assistant to the President and Executive Director of Advancement and Foundation (from two administrator

lines to one). The organizational structure will be updated, and posted in the portal by the end of the summer.

- The new Learning Commons in Building 19 has a projected opening in the December/January time frame.

**IX. Chair's Report – Christopher C. Johnson**

**President's Evaluation:**

Chair, Christopher Johnson prepared President's Cook's evaluation for the time period July 1, 2017 to June 25, 2018 with context provided by President Cook's self-assessment. The document was distributed to the Trustees for their review (Exhibit 1). Chair Johnson reviewed details and the assessment with Trustees, and based on the President's comprehensive performance review, invited Trustees to recommend that Dr. Cook receive the maximum increase in compensation as authorized by the Board of Higher Education for community college presidents based on his performance over the past year.

Trustee, MacArthur Starks inquired if there were any new goals set for President Cook and Chair Johnson explained that the goals of last year are moving from the planning to the implementation stage. Dr. Cook offered that in the spirit of the evaluation, he will continue to not only steward college efforts, but move forward and facilitate key projects and initiatives. Chair Johnson reported that soon the focus for STCC will be the NEASC re-accreditation which is an all-consuming process.

Trustee Franklin Quigley moved to accept President Cook's self-assessment report as well as the evaluation and recommendation prepared by Chair Johnson. It was seconded by Trustee Elizabeth Oleksak-Sposito and unanimously approved.

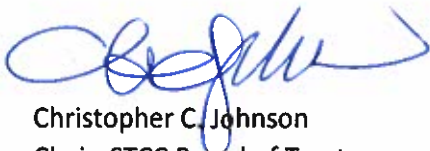
The President's Evaluation will be submitted to Commissioner Santiago and the Board of Higher Education.

**X. Date of Next Board Meeting – Monday, September 17, 2018**

**XI. Board of Trustees Retreat – Friday, September 28, 2018 (9 am – 12 noon) Location TBD**

**XII. Adjournment**

There being no further business, Trustee Eric Hagopian moved to adjourn the meeting at 6:10 pm., seconded by Trustee MacArthur Starks and unanimously approved.



Christopher C. Johnson  
Chair, STCC Board of Trustees

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