

**SPRINGFIELD TECHNICAL COMMUNITY COLLEGE
BOARD OF TRUSTEES**

REGULAR MEETING
Monday, May 20, 2019
Scibelli Hall, Building 2, 7th Floor
5:00 p.m.

Minutes of Meeting

Present: Christopher Johnson, Chair
Franklin Quigley, Vice Chair
Steven Grande, Trustee
Vicky Crouse, Trustee
William Johnson, Trustee
Karolyn Burgos-Toribio, Student Trustee
Elizabeth Oleksak-Sposito, Trustee
MacArthur Starks, Jr., Trustee

Unable to Attend: Marikate Murren, Secretary
Eric Hagopian, Trustee
Jeffrey Sattler, Trustee

Also Present: Dr. John Cook, President

- I. Call to Order**
Chair, Christopher Johnson called the meeting to order at 5:00 p.m.
- II. Roll Call**
Roll call was taken with the following members of the STCC Board of Trustees present: Chair, Christopher Johnson; Vice Chair, Frank Quigley; Trustees: Elizabeth Oleksak-Sposito, Steve Grande, Vicky Crouse, William Johnson, and Karolyn Burgos-Toribio. Eight members were present constituting a quorum.
- III. Approval of Minutes – Regular Meeting – April 29, 2019**
Trustee William Johnson moved to approve the minutes from April 29, 2019 meeting, seconded by Steve Grande, and unanimously approved.

IV. Trustee Committee Reports

Committee on Ways and Means Meeting held on May 6, 2019.

Committee Chair MacArthur Starks proceeded to address the report from the May 6 Committee on Ways and Means meeting. The Cashflow Projection worksheet was extended out through the week of October 6, which is when the first financial aid call down occurs for the fall semester. Approximately \$1,200,000 currently available at TD Bank. FY 2019 Revenue & Spending Reports through April 2019 is in line with expectation. Overall, the total uses of funds are at 82% as expected to be at this time of the year. The FY 2019 3rd Quarter Trust Fund and Vendor Expenditure Reports indicate that the General Education Trust Fund, the Health Fund and the Capital Improvement Trust Fund are all tracking within expectations. The FY 2018 Student Receivables report states that in FY 2018 the College collected over 96% of all amounts invoiced. FY 2020 Budget update shows further reductions. Investments are showing much improved results. Committee Chair MacArthur Starks restated including a “Follow Up” component into following committee meetings agenda in order to build the process of resolution.

Vice Chair Frank Quigley moved to approve the Ways and Means Report from May 6, 2019 meeting, seconded by William Johnson, and unanimously approved.

[Motion 2019-17] FY 2020 Budget:

Trustee Vicky Crouse moved that the Springfield Technical Community College Board of Trustees, pursuant to the provision of Section 22, Chapter 15A, approves the FY 2020 College Spending Plan and the FY 2020 Trust Fund Budgets, and further authorizes the President of the College and/or his designee(s) to take any and all prudent steps necessary to award contracts for capital projects.

Motion seconded by Trustees Elizabeth Sposito and William Johnson, and unanimously approved.

Committee on Internal and External Relations held on May 13, 2019

Committee Chair Frank Quigley proceeded to address the report from the May 13 Committee on Internal and External Relations meeting. He pointed out the two mayor topics discussed: Campus/Master Plan and “College for Kids”. Committee Chair Quigley commended Joe DaSilva and Maureen Socha for the thorough presentation on the Campus/Master Plan, which included information on campus-wide communications and survey feedback.

Trustee William Johnson moved to approve the Internal and External Relations Report from May 13, 2019 meeting, seconded by Steve Grande, and unanimously approved.

President Cook added a few details in regards to Summer College for Kids. This summer program is marketed to kids ages 11 -17. It provides an opportunity for parents and students to know STCC, to learn about what STCC has to offer, and to explore affordable career options/paths.

In reference to the Campus Master Plan, President Cook spoke about the importance of having a road map to help the STCC community, faculty, staff and students, become familiar with structural issues accompanied by goals for solutions.

[Motion 2019-18] College Master Plan/Addendum – Motion to Endorse:

Vice Chair Frank Quigley moved that the Springfield Technical Community College Board of Trustees endorses the College Master Plan and authorized the President of the College and/or his designee to take any and all reasonable steps necessary to adopt the College Master Plan.

Motion seconded by Trustees Steve Grande, and unanimously approved.

V. Old Business – None

VI. New Business

Additional Tenure Recommendation – As stated by Dr. Cook, as part of the tenure review process this year, an unfortunate oversight occurred, and one eligible individual was not brought forward.

[Motion 2019-19] Tenure Recommendation:

Trustee William Johnson moved that the Springfield Technical Community College Board of Trustees, pursuant to the provision of Section 22c, Chapter 15A, approve the Granting of Tenure to Associate Professor Joseph M. Sipirowski, PE
Motion seconded by Trustees Elizabeth Oleksak-Sposito, and unanimously approved.

VII. President’s Perspective – Dr. John Cook

President Cook informed that he is currently working on his self-evaluation. The Board will have the opportunity to review and finalize the presidential evaluation at the next Board of Trustees Meeting scheduled on Monday, June 24.

He followed with a statement from Commissioner Santiago asking Board of Trustees to continue to consider and address in their written presidential evaluations the three main system-level objectives that have come to be known as the “Big Three” priorities: 1)

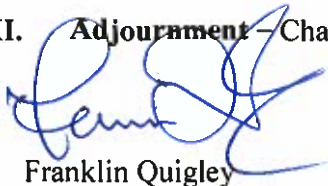
making college more accessible and affordable for all Massachusetts residents; 2) closing gaps in student opportunity and achievement; and 3) improving college completion rates. This year the Commissioner is asking that Trustees report on the “Big Three” priorities through an “equity lens”, emphasizing on equity.

Dr. Cook distributed a handout referencing data from (2018) STCC Graduation Profile. The purpose is to identify who are our students and where are they coming from. This particular report shows that 64% of May 2108 graduates were between the ages of 20 – 29. 65% live in the following five cities/towns: (38%) Springfield, (8%) Chicopee, (8%) West Springfield, (6%) Agawam, and (5%) Westfield. The report also indicates what percentage of students transferred into 4-year institutions within six months of graduation. A step further indicates the top five institutions to where they transferred.

A second part in this report shows Current Enrollment & Institutional Indicators, correlating data from students currently enrolled living in the same five cities/towns as the selected group (ages 20-29) from 2018 May Graduates.

The data in the handout represents just a fraction of our student population; however, it establishes a crosswalk, and gives consideration to residential location of last year’s graduates and current students. The goal is to continue efforts in using an equity lens to strengthen relationships between cities/towns from which the majority of our students reside and identify gaps and opportunities to continue expanding into these areas.

- VIII. **Chair’s Report** – Christopher Johnson - Reminder: Ten more days to Commencement. Chair Christopher Johnson expressed appreciation to Faculty, Staff, and Administrators who worked on the Campus Master Plan.
- IX. **Building Tour – Rehabilitation Studies: OTA & PTA Programs, B/20, Rooms 91, 93, and 96** – Guided by Chris Scott, Dean School of health and Patient Simulation. The Board departed to tour at 5:30 p.m.
- X. **Date of next Board of Trustees meeting** – Monday, June 24 , 2019
- XI. **Adjournment** – Chair Christopher Johnson moved to adjourn the meeting at 6:15 pm



Franklin Quigley
Acting Chair, STCC Board of Trustees