

**SPRINGFIELD TECHNICAL COMMUNITY COLLEGE
BOARD OF TRUSTEES**

REGULAR MEETING

Monday, November 22, 2021

Zoom/Live Streamed via STCC YouTube Channel
9:00 a.m.

Minutes of Meeting

Present: Marikate Murren, Chair
Jynai McDonald, Vice-Chair
Elizabeth Oleksak-Sposito, Secretary
Maurice Lindsay, Alumni Trustee
Vicky Crouse, Trustee
Samalid Hogan, Trustee
William Johnson, Trustee
Jeff Sattler, Trustee
MacArthur Starks, Jr., Trustee

Unable to attend: Monique Selden-Riley, Student Trustee

Also Present: Dr. John B. Cook, President
Nanette Flores, Executive Assistant to the President & Board Clerk

I. Call to Order

Trustee Chair Marikate Murren called the meeting to order at 5:02 p.m.

II. Roll Call

The following Trustees were present at roll call: Trustee Chair Marikate Murren, Vice Chair Jynai McDonald, Trustee Secretary Elizabeth Sposito, Alumni Trustee Maurice Lindsay, Trustee Vicky Crouse, Trustee Samalid Hogan, Trustee William Johnson, Trustee Norman Roldan, Trustee Jeffrey Sattler and Trustee MacArthur Starks. Ten Trustees present, constituting a quorum.

III. Approval of Minutes – Board of Trustees Meeting – Monday, October 25, 2021

Trustee Norman Roldan moved to approve the minutes from the October 25, 2021 Board of Trustees meeting, seconded by Trustee Samalid Hogan and unanimously approved through roll call.

IV. Trustee Committee Reports

a) Committee on Internal and External Relations - November 1, 2021

Committee Chair Jynai McDonald referred to the committee report to share details with the full Board about the November 1st Committee on Internal and External Relations. The VP of Student Affairs Darcey Kemp presented information on strategic outlook on enrollment, retention initiatives, ongoing and upcoming outreach campaigns, and an update on vaccination mandate. The VP of Academic Affairs Dr. de Berly spoke about the two federal grants received totaling \$7.3 million, noting that the use of these funds are focused on retention initiatives. Dr. Vanessa Hill, Innovation Fellow and Special Assistant of the President, provided an update on the Developmental Math reform initiative. Lastly, a conversation with AUC Faculty Co-Chair, Professor Christina Atwater was described, including the context of NECHE Standards. Engagement with the All-Unit Congress continues to be a standing agenda item for Internal and External Relations Committee meetings.

Trustee Elizabeth Sposito moved to approve the minutes from the Committee on Internal and External Relations meeting held on November 1, 2021, seconded by Trustee Norman Roldan, and unanimously approved through roll call.

b) Committee on Ways and Means – November 8, 2021

Committee Chair MacArthur Starks discussed the November 8th Committee on Ways and Means meeting. The first item discussed was the 4th Quarter Trust Fund and Vendor Expenditure reports, followed by the main topic – major capital project proposal to DCAMM focused on the relocation of the School of Health located in Building 20. As noted in the report, the proposal includes details of relocation/programs and sources of funds for this project. A motion was then moved by Trustee Hogan that the Springfield Technical Community College Committee on Ways and Means, pursuant to the provision of Section 22, Chapter 15A, recommends to the Board of Trustees a \$6,000,000 increase to the General Education Trust Fund budget sources of funds and uses of funds by utilizing Trust Fund reserves. Noted on the motion, is that the use of the reserves is contingent upon receiving necessary funding from DCAMM and/or Legislative Support and may not take place until FY 2023 or later.

Trustee Norman Roldan moved to approve the minutes from the Committee on Ways and Means meeting held on November 8, 2021, seconded by Trustee Jynai McDonald, and unanimously approved through roll call.

Before moving on to the motion, President Cook and CFO/VP of Administration Andrea Nathanson provided a summary presentation containing a key points specific to the history and context of the project; reasoning of proposed program relocation; as well as budget and funding. A Q & A session for conversation and clarification ensued.

Trustee Elizabeth Sposito moved [MOTION 2022-03]

That the Springfield Technical Community College Board of Trustees pursuant to the provision of Section 22, Chapter 15A, approve a \$6,000,000 increase to the General Education Trust Fund budget sources of funds and uses of funds by utilizing Trust Fund reserves. The funds will be used towards relocating the School of Health and Patient Simulation programs and offices currently located in Building 20. The use of the reserves is contingent upon receiving necessary funding from DCAMM and/or Legislative Support and may not take place until FY 2023 or later.

Motion 2022-03 was seconded by Trustee Norman Roldan, and unanimously approved through roll call.

c) Investment Sub-Committee Meeting – November 9, 2021

Committee Chair MacArthur Starks discussed the November 9th Investment Sub-Committee meeting report at which Mr. Mike Chase from Fiducient Advisors presented the quarterly investment review report for the third quarter of 2021.

Trustee Maurice Lindsay moved to approve the minutes from the Investment Sub Committee meeting held on November 9, 2021, seconded by Trustee Jeff Sattler, and unanimously approved through roll call.

V. Old Business

a) Governance Consultant/Update

Chair Marikate Murren will provide and update in regards to governance in the Chair's Report section item.

VI. New Business

Shared as context: the STCC Assistance Corporation (formal name of the 'Tech Park') has its own Board, on which the STCC Presidents sits. The STCC Board of Trustees carry the role to appoint some of the STCCAC Board members. Dr. Cook followed with a brief bio of Mr. Dan Keenan, and noted that with the support of the STCCAC Board Chair, a motion is presented for reappointment of Daniel Keenan to the STCCAC Board of Directors

b) [Motion 2022-04] Reappointment of Daniel Keenan to the STCCAC Board of Directors

Trustee Bill Johnson moved:

That the Springfield Technical Community College Board of Trustees, pursuant to the provisions of Chapter 273, Section 125 Acts of 1994, approves re-appointment of Daniel F Keenan to the Springfield Technical Community College Assistance Corporation Board of Directors for a three year term, from January 29, 2022 to January 28, 2025.

Motion 2022-04 was seconded by Trustee Elizabeth Sposito, and unanimously approved through roll call.

VII. President’s Perspective

Dr. John B. Cook

President Cook first thanked Trustees for their support of the Building 20/School of Health project; the specific funding from the Board will be a significant element in the project proposal. He proceeded to provide updates on the vaccination documentation process already in progress, and on the continued on-campus/indoor mask mandate. We continue to keep precautionary measures such as Plexiglas barriers in Building 19, keeping lower density, having telework schedules in place where feasible, and using virtual meetings.

Finally, Dr. Cook shared the outlook specific to institutional accreditation through the New England Commission of Higher Education (NECHE). This month, along with the four college Vice Presidents and Board Chair Murren, President Cook appeared before the Commission, and fielded questions in relation to accreditation. NECHE Commissioners, beyond detail available in the Self Study, and through the Visiting/Evaluation Team, asked questions specific to enrollment, facilities and well as Governance, for which the Commission was keen to understand roles and responsibilities.

VIII. Chair’s Report

Trustee Marikate Murren

Chair Murren shared that being in front of the NECHE Commission was an interesting experience. At NECHE, Trustee Murren was herself as Board Chair, asked specifically about internal/shared governance. Regarding next steps, as a Board, it will be important to conduct a Board self-assessment, which was a point of conversation in creation of the Self Study. Regarding internal/shared governance, it again will be helpful for Trustees to utilize a consultant to examine models, and on November 16 an RFP was sent out to potential vendors. Our goal is to have a Trustee consultant in place in January 2022, and the process will involve a great deal of engagement with college employees, students and stakeholders. Formalizing internal/shared governance will be an important contribution from the Board.

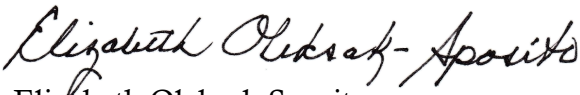
IX. Date of Next Meeting: Monday, January 24, 2022

X. Adjournment:

Board Chair Murren called to adjourn the meeting at 5:38 p.m. Motion was moved by Trustee Jynai McDonald, seconded by Trustee Bill Johnson and unanimously approved through roll call.



Marikate Murren
Chair, STCC Board of Trustees



Elizabeth Oleksak-Sposito
Secretary, STCC Board of Trustees