



**SPRINGFIELD TECHNICAL COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

**REGULAR MEETING  
Building 2, Room 701-702**

**Monday, September 18, 2017  
5:15 p.m.**

**Minutes of the Meeting**

**Present:** Christopher Johnson, Chair of the STCC Board of Trustees  
Franklin Quigley, Trustee  
Maria Crouse, Trustee  
Steven Grande, Trustee  
Rosa Maldonado-Brown, Trustee  
Marikate Murren, Trustee  
Karolyn Toribio, Student Trustee

**Also Present:** Dr. John B. Cook, President  
Dr. Barb Chalfonte, Vice President of Institutional Effectiveness  
Kamari Collins, Vice President of Student and Multicultural Affairs  
Rima Dael, Executive Director of Institutional Advancement and Foundation  
Joseph DaSilva, Vice President of Administration/CFO  
Joan Murphy, Senior Director, Human Resources  
LaRue Pierce, Assistant Vice President of Student Affairs/Dean of Students  
Lidya Rivera-Early, Director, Community Engagement  
Michael Suzor, Assistant to the President  
Jonathan Tudryn, Controller  
Dawn West, Executive Assistant to the President  
Kerry Strayer, Assistant Attorney General, Commonwealth of Massachusetts  
Gina Yarbrough, Associate General Counsel, Office of the General Counsel  
Nicholas Camerota, Professor, Social Sciences Department  
Irma Garcia-Zingarelli, Admissions Counselor, Admissions  
Daniel Hebert, Professor, Criminal Justice Department  
Bob Rodgers, Adjunct Faculty, Business Administration

**I. Call to Order**

Chair Christopher Johnson called the meeting to order at 5:17 p.m.

**II. Roll Call/Quorum Call**

The roll call was taken with the following STCC Board of Trustees present: Christopher Johnson, Franklin Quigley, Steven Grande, Marikate Murren, Vicki Crouse, Rosa Maldonado-Brown, and Karolyn Toribio. Chair Johnson announced that seven members were present and establishing a quorum.

### **III. New Business**

The new student trustee, Karolyn Burgos Toribio was introduced to the board members and she discussed her course work and student activities.

### **IV. Old Business**

None

### **V. President's Report**

President Cook provided the Committee with updates, including enrollment and the connection to the college budget. Enrollment is down 6% (including being down from year-over-year), but helpfully, the College projected an enrollment decrease of 8%, which of course means we are beating the projection. Recruitment numbers are strong, and the difference remains with student retention, which remains a key focus.

Dr. John Cook revisited the two areas of priority for the college in the coming year as shaped by the Student Success Plan. The first area of focus is Utilization and the Building 19-Student Learning Commons process and project. The College continues to plan and prepare for the opening of Building 19, and a utilization study is underway to look at campus function, including future possibilities (i.e. such as the co-locating together of all Engineering Technologies).

The second priority is the development of Health Science Guided Pathway. It is imperative to develop a pathway for the approximately 1,000 students currently enrolled in pre-health, particularly because this program does not differ from General Studies. There remains an important need to build a pathway from workforce certificates like CNA, and Phlebotomy, to a degree program with definition and clarity so that students can get a better understanding of health professions and various careers.

### **VI. Approval of Minutes - Regular Meeting - June 26, 2017**

Trustee Steven Grande moved to approve the Minutes of the Board of Trustees meeting on June 26, 2017, seconded by Trustee Rosa Maldonado-Brown and unanimously approved.

### **VII. Motion 2017 - 15 Approval of Re-Appointment of Stephen Cary to WTCC Board of Directors**

Trustee Quigley moved that the Board of Trustees of Springfield Technical Community College approve the re-appointment of Stephen Cary to WTCC Board of Directors effective September 27, 2017, through September 27, 2020. Trustee Grande seconded the motion and unanimously approved.

### **VIII. Motion 2017-16 Approval of Biomedical Engineering Technology Associate in Science Degree Program**

Professor Adrienne Smith discussed the proposed Biomedical Engineering Technology Program scheduled to begin in the fall 2018 with a projected enrollment of 30 students. Graduates of the two-year Biomedical Engineering Technology program will be academically prepared to enter the workforce as a Biomedical Equipment Technician; a Biomedical Device Manufacturing Technician; a Medical Sales Representative; or transfer to a baccalaureate institution where they are able to pursue an undergraduate major in Biomedical Engineering Technology or related fields.

Trustee Johnson and other board members discussed the importance of providing a trained workforce to meet staffing requirements of area employers. In addition, there was Trustee Toribio asked whether the proposed coursework would fit into the two-year period for completion of the degree. Trustee Quigley moved that the Board of Trustees of Springfield Technical Community College approve the application of the proposed new academic Biomedical Engineering Technology Associate in Science Degree program. Trustee Murren seconded the motion and unanimously approved.

**IX. Executive Session**

**Motion 2017-19 Executive Session**

The Springfield Technical Community College Board of Trustees Chair will entertain a motion to go into Executive Session to discuss litigation involving the college, as an open meeting will have a detrimental effect on the litigating position of the college. The Board of Trustees will reconvene in open session at the end of the Executive Session.

Chair Johnson moved to adjourn to executive session at 5:45 p.m. to discuss pending litigation, seconded by Trustee Quigley and approved unanimously by roll call vote: Voting yes: Trustees Johnson, Quigley, Grande, Maldonado-Brown, Murren, Toribio; Voting no: none. The Board of Trustees reconvened in open session at 6:15 p.m. at the conclusion of the executive session.

**X. Chair's Report**

Chair Johnson announced that the next meeting is the Board of Trustee Retreat on September 29, 2017 at the Captain Charles Leonard House in Agawam, Massachusetts. The focus of the meeting will be on local healthcare providers and enhancing STCC's relationships with the local providers.

**XI. Date of Next Board Meeting**

The next Board of Trustees meeting and Annual Retreat will take place on Friday, September 29, 2017.

**XII. Adjournment**

Chair Johnson moved to adjourn the meeting at 6:30 p.m. seconded by Trustee Grande and unanimously approved.



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Christopher C. Johnson  
Chair, STCC Board of Trustees