



Springfield Technical Community College

Exceptional Education. Proven Results.

One Armory Square
Suite 1 • PO Box 9000
Springfield, MA 01102-9000
(413) 781-7822 • www.stcc.edu

SPRINGFIELD TECHNICAL COMMUNITY COLLEGE BOARD OF TRUSTEES

REGULAR MEETING

Monday, February 26, 2018
Scibelli Hall, Building 2, 7th Floor
5:00 p.m.

Minutes of the Meeting

Present:

Christopher Johnson, Chair
Franklin Quigley, Vice Chair
Marikate Murren, Secretary
Vicki Crouse, Trustee
Steven Grande, Trustee
Elizabeth Oleksak-Sposito, Trustee
MacArthur Starks, Trustee
Jeffrey Sattler, Trustee
William Johnson, Trustee
Karolyn Burgos Toribio, Student Trustee

Excused Absences:

Eric Hagopian, Trustee

Also Present:

Dr. John B. Cook, President
Dr. Barb Chalfonte, Vice President of Institutional Effectiveness
Joseph DaSilva, Vice President of Administration/CFO
Joan Murphy, Senior Director of Human Resources
Gerardo Zayas, Acting Vice President of Academic Affairs
Michael Suzor, Assistant to the President

I. Call to Order

Chair, Christopher Johnson called the meeting to order at 5:00 p.m. He welcomed Ruthie Jablonski as the Interim Executive Assistant to the President and Clerk for the STCC Board of Trustees. Dr. Cook explained that Dawn West has moved over to a position in Academic Affairs.

II. Roll Call

The roll call was taken with the following STCC Board of Trustees members present: Chair, Christopher Johnson, Vice Chair, Franklin Quigley, Trustees: Vicki Crouse, Steven Grande, Elizabeth Oleksak-Sposito, MacArthur Starks, Jeffrey Sattler, William Johnson and Student Trustee, Karolyn Toribio. Chair Johnson



Springfield Technical Community College

Exceptional Education. Proven Results.

One Armory Square
Suite 1 • PO Box 9000
Springfield, MA 01102-9000
(413) 781-7822 • www.stcc.edu

announced that nine members were present constituting a quorum. Trustee Marikate Murren arrived at 5:15

III. Building Tour

Chair, Johnson adjourned the meeting at 5:05 p.m. to participate in a tour and presentation by Dean, Dr. Adrienne Smith, the Math Department Faculty and Testing Center Staff in Building 17, Room 425.

IV. Approval of Minutes – January 29, 2018 meeting

Trustee William Johnson moved to approve the minutes from the January 29, 2018 meeting, seconded by Trustee MacArthur Starks and unanimously approved.

V. Trustee Committee Report:

Committee on Ways & Means

Committee Report – Meeting held Monday, February 12, 2018

Trustee MacArthur Starks, Chair of the Committee on Ways & Means updated the Board of Trustees regarding the FY2018 Revenue & Spending Reports through January 2018. He reported that Vice President DaSilva informed the Committee that a draft budget for FY2019 is in process and a preliminary FY2019 budget and recommendations will be presented at the March meeting. Trustee Starks also provided an overview of the February 1, 2018 Investment Subcommittee Report.

Trustee Starks stated that Dr. Cook noted that the College is taking a very proactive approach to the budget process, inviting all department managers to attend an informational session to discuss their FY2019 budgets. Trustee Starks further stated that Dr. Cook updated the Committee on the Campus Master Plan that will allow the College to map out the best course of action for the vacant space when Building 19 comes online. Regarding the Building 20 concerns, Dr. Cook is scheduled to meet with Commissioner Santiago from the Department of Higher Education to discuss this matter.

Trustee Steven Grande moved that the Board of Trustees of Springfield Technical Community College approve the Report on The Committee on Ways & Means meeting of February 12, 2018. Trustee MacArthur Starks seconded the motion and was unanimously approved.

VI. Old Business – None

VII. New Business – None

VIII. President's Report by Dr. John B. Cook

President Cook reminded the Trustees of the Trustee Conference to be held on March 1, 2018 in Westborough, MA. He stated that a few of the Trustees have registered and if there are any others who wish to attend please contact Ruthie Jablonski. Dr. Cook referred to the tour of the Math Department that took place this evening and



Springfield Technical Community College

Exceptional Education. Proven Results.

One Armory Square
Suite 1 • PO Box 9000
Springfield, MA 01102-9000
(413) 781-7822 • www.stcc.edu

pointed out that the math faculty are devoted in helping students through the math curriculum. Currently the College has 116 sections of Math and 60% are developmental courses. More detailed data can be found in the attachments in BoardPaq.

Associate in Health Science Degree – The College has not yet received confirmation on a date from the Board of Higher Education as to when the hearing will take place to approve the degree program, but it is expected to take place in April.

MA Utilization Study Plan – A follow-up meeting is being scheduled with stakeholders, including faculty, to discuss the College's current facilities space use and space needs. The College will be working toward a comprehensive plan.

Professional Development Day – Dr. Cook reported that the College held a professional day today for full time faculty and staff with over 300 individuals attending. The topic was HSI (Hispanic Serving Institution). Dr. Cook pointed out that the average graduation rate is 22% with only 10% of Latinos graduating. The focus was on how we can address this issue and embrace the HSI theme. He explained that the data is similar for other community colleges and many colleges confront the challenge on how to approach this systemic issue.

IX. Chair's Report

Chair Johnson mentioned attending the Trustee Conference that Dr. Cook referred to in his report but also stressed the significance of attending the Legislative Breakfast at Westfield State University on Friday, March 2nd. He pointed out the importance of making their voices heard to the Legislators for funding opportunities. Chair Johnson reported that the Board of Trustees Executive Committee extended an invitation to the leadership of the All Unit Congress to meet together to enhance and strengthen direct communication with them as campus leaders.

X. Date of Next Board Meeting – Monday, March 26, 2018 at 5:00 p.m.

XI. Adjournment

Trustee William Johnson moved to adjourn the meeting at 6:00 p.m., seconded by Trustee Elizabeth Oleksak-Sposito and unanimously approved.

A handwritten signature in blue ink, appearing to read "C. Johnson", is written over a horizontal line.

Christopher C. Johnson
Chair, STCC Board of Trustees