



SPRINGFIELD TECHNICAL COMMUNITY COLLEGE BOARD OF TRUSTEES

REGULAR MEETING

Monday, November 13, 2017

6:00-7:00 p.m.

President's Conference Room

Garvey Hall, Building 16, Room 235

Minutes of the Meeting

Present: Christopher Johnson, Chair of the STCC Board of Trustees
Franklin Quigley, Trustee
Maria Crouse, Trustee
William Johnson, Trustee
Marikate Murren, Trustee
Elizabeth Oleksak-Sposito, Trustee
Jeffrey Sattler, Trustee
MacArthur Starks, Trustee
Karolyn Toribio, Student Trustee

Also Present: Dr. John B. Cook, President
Dr. Barb Chalfonte, Vice President of Institutional Effectiveness
Kamari Collins, Vice President of Student and Multicultural Affairs
Rima Dael, Executive Director of Institutional Advancement and Foundation
Joseph DaSilva, Vice President of Administration/CFO
Michael Suzor, Assistant to the President
Dawn West, Executive Assistant to the President
Nicholas Camerota, Professor, Social Sciences Department
Bob Rodgers, Adjunct Faculty, Business Administration

I. Call to Order

Chairman Johnson called the meeting to order at 6:10 pm.

II. Roll Call

The roll call was taken with the following STCC Board of Trustees members present: Chairman Christopher Johnson, Franklin Quigley, Maria Crouse, William Johnson, Marikate Murren, Elizabeth Oleksaki-Sposito, Jeffrey Sattler, and MacArthur Starks. Chair Johnson announced that nine members were present constituting a quorum. Trustee Karolyn Toribio joined the meeting at 6:25 pm at the beginning of the President's Annual Performance Evaluation discussion.

III. Approval of Minutes - November 13, 2017

Chair Christopher Johnson moved to amend the minutes to reflect that Trustee Eric Hagopien joined the meeting at the beginning of the tour of the Student Learning Commons and to approve the minutes of the November 13, 2017 meeting; seconded by Trustee Quigley and unanimously approved.

IV. Motion 2017-20: Approval of Sabbatical Leave Request - Professor Barbara Washburn

The Board members discussed Professor Barbara Washburn's Sabbatical Leave Request. A Trustee asked a question about her project specific to book writing; discussion included matters of Intellectual Property, as well as possible royalties. President Cook stated that he would follow-up with the Professor to ensure clarification. Trustee Christopher Johnson moved that the vote on Professor Washburn's sabbatical leave request be tabled until the Board of Trustees meeting on Monday, November 27, 2017 in order to ensure clarity specific to Prof. Washburn's work and projects during her sabbatical leave.

V. President's Annual Performance Evaluation

Chair Johnson reviewed the process that was followed for the annual Presidential performance evaluation. This included Trustee Johnson sharing documents shared and reviewed, including Dr. Cook's Self-Assessment, data relating to the College's outcomes/performance, as well as goals and objectives framed by the Department of Higher Education. President Cook discussed his Annual Performance Evaluation with the Board of Trustees including detail from five key areas of consideration from the past year, as well as two key priorities for 2017-2018 (*See attached*). Chair Johnson also reviewed comprehensive goals set for President Cook in the upcoming year.

Trustee Sattler moved that the Board of Trustees of Springfield Technical Community College approve President Cook's Annual Performance Evaluation with the noted revisions; seconded by Trustee Marikate Murren; unanimously approved.

VI. Old Business - None

VII. New Business - None

VIII. Date of Next Board Meeting - Monday, November 27, 2017 at 5:00 pm

IX. Adjournment

Chair Johnson moved to adjourn the meeting at 6:50 p.m., seconded by Trustee Frank Quigley and unanimously approved.



Christopher C. Johnson
Chair, STCC Board of Trustees