

SPRINGFIELD TECHNICAL COMMUNITY COLLEGE
BOARD OF TRUSTEES

REGULAR MEETING
Garvey Hall, Building 16, Room 235

Monday, November 28, 2016
5:00 p.m.

Present: Christopher Johnson, Chair
Debra Kaylor, Vice Chair
Monica Przybyla, Student Trustee
Steven Grande
Eric Hagopian
William Johnson
Rosa Maldonado-Brown
Franklin Quigley
MacArthur Starks, Jr.

Also Present: John B. Cook, President
Maria Goncalves, Senior Vice President, TD Bank
Michael Suzor, Assistant to the President
Arlene Rodriguez, Vice President of Academic Affairs
Jeremiah Riordon, Interim Vice President of Workforce Training
Kamari Collins, Vice President of Student and Multicultural Affairs
Joseph DaSilva, Vice President of Administrative Services/CFO
Jonathan Tudryn, Controller, Administrative Services
Nicholas Camerota, Adjunct Faculty/AUC Coordinator
Daniel Hebert, Professor
Michael Mizzoni, Director of the Office of Trustee Relations, Department
of Higher Education, Commonwealth of Massachusetts
Michelle LeDoux, Staff Assistant

Excused Absences: Maria Crouse
Marikate Murren

I. Call to Order and Quorum/Roll Call

Trustee Christopher Johnson called the meeting to order at 5:00 p.m. A call of the roll confirmed that a quorum had been met.

II. Farewell and Thank You to Trustee Maria Goncalves

Trustee Christopher Johnson thanked Trustee Goncalves for the many years of service she provided to Springfield Technical Community College. In addition, a proclamation from the Board of Trustees and the President was read and presented to Trustee Goncalves.

III. Tour of Mechanical Engineering Technology Department at Technology Park

Trustee Christopher Johnson recessed at 5:15 p.m. to lead the Board of Trustees, staff, and guests on a tour of the Mechanical Engineering Technology Department located at Technology Park.

The Board reconvened at 6:05 p.m. and continued with the remaining items on the agenda.

IV. Approval of Minutes – Regular Meeting – October 31, 2016

Trustee William Johnson moved to approve the minutes of the meeting of October 31, 2016, seconded by Trustee Kaylor, and unanimously approved.

V. Trustee Committee Reports

Committee on Internal and External Relations

- [Committee Report] Meeting held on Monday, November 21, 2016 at 5:00 p.m. Trustee Quigley summarized the minutes of the meeting. Student Trustee Przybyla presented the committee the results of a recent student survey she conducted. Parking continues to be the number one student issue. Trustee Przybyla also spoke of the Statewide Trustees Conference she attended with Trustee Quigley on October 27, 2016.

President Cook informed the committee that he has been appointed to the Massachusetts Clean Energy Center (MassCEC) board. In addition, he is in discussion with the Economic Development Council of Western Massachusetts (EDC) and hopes to become a board member for that organization as well. Dr. Cook also spoke of a recent signing ceremony that took place between Springfield Technical Community College (STCC) and Elms College. This agreement will allow students in specific programs to transfer into the baccalaureate program at Elms and carry over their credits from STCC.

Vice President of Academic Affairs Arlene Rodriguez presented the committee with an overview on the Occupational Therapy (OT) program. The demand for Occupational Therapists is expected to grow by 40% between 2016 and 2024. The STCC program currently accepts 12 students per year with an average of 60-70 applications received.

Vice President of Student and Multicultural Affairs Kamari Collins presented the committee with an overview of the Center for Access Services (CAS).

Trustee Hagopian moved to approve the committee report, seconded by Trustee Grande, and it was unanimously approved.

Committee on Ways and Means

- [Committee Report] Meeting held on Monday, November 14, 2016 at 5:00 p.m. Trustee Kaylor summarized the meeting. Dr. Cook informed the committee that the College will be able to fund the non-unit professional pay increases. In addition, it was noted that the Sightlines presentation will be shared with the Board at a later date.

Trustee Kaylor also reported on the Cash Flow Projection. It was noted that the \$1,100,000 that was divested earlier this fiscal year has been returned and reinvested with Fiduciary Investment Advisors (FIA). Trustee Kaylor also reported on the FY 2016 & 2017 Revenue & Spending Reports, the 4th Quarter Trust Fund and Vendor Report and the Revised FY 2017 Budget.

Trustee Hagopian moved to approve the committee report, seconded by Trustee Quigley, and it was unanimously approved.

VI. Perspective on Three System-wide Policies for Future Board Action

Will be discussed at the January, 2017 meeting.

VII. Old Business

No old business.

VIII. New Business

IX. President's Report

President Cook thanked the Board for visiting the Mechanical Engineering Technology program. It was noted that there are currently 110 students enrolled in the program. Per our licensing agreement, the College currently pays approximately \$165,000 per year for this space which is located at the Technology Park.

A handout was presented to the Board detailing all STCC Personnel/Updates from September 1, 2016 to November 23, 2016. There were a total of eleven full-time new hires. In addition, there were six promotions and eight separations of service.

It was announced that Wanda Castellano, Executive Assistant to the President, has decided to take a position in the Human Resources office. She will leave her duties in the President's office in January, 2017.

Dr. Christine Royal has been chosen as the new president at Holyoke Community College. Dr. Cook has reached out to Dr. Royal and will continue to keep the dialogue open between the two Colleges.

X. Chair's Report

Trustee Christopher Johnson thanked everyone for taking the time to visit the Mechanical Engineering Technology Program tonight. He will be speaking with Dr. Cook in the near future to discuss the Board's next possible site visit. He also wished everyone a happy and healthy holiday season.

Date of Next Board Meeting

The next regular meeting of the Board of Trustees is scheduled to convene at 5:00 p.m. on Monday, January 30, 2017.

XI. Adjournment

Trustee Quigley moved to adjourn the meeting at 6:20 p.m., seconded by Trustee William Johnson, and unanimously approved.



Christopher C. Johnson
Chair
STCC Board of Trustees