

Springfield Technical Community College
Executive Committee Meeting
May 18, 2022

Present: Trustee Chair Marikate Murren, Vice Chair Jynai McDonald, and Secretary Elizabeth Sposito. Also present: President Cook, and Nanette Flores, Executive Assistant to the President and Clerk to the Board of Trustees.

Chair Murren called the meeting of the Executive Committee to order at 10:01 a.m.

Chair Murren described the purpose of the meeting, which is to discuss the FY 2022/Annual Presidential evaluation. As a reminder, last year the Board completed a five year comprehensive Presidential Evaluation with the assistance of an ACCT Consultant, and aligns to the request from the Department of Higher Education. The evaluation from last year was extensive, and included engagement with a broadly representative group of STCC stakeholders (campus community and greater-Springfield community). This year's evaluation will return to the typical/annual approach, which engages Trustees themselves.

President Cook briefly discussed his self-assessment, and noted the significant number of achievements this past year in service to the college mission and strategic goals.

Chair Murren sought feedback from members of the Executive Committee; Members agreed on requesting feedback of Trustees using the following guidelines:

- Engage Trustees with a focus on the “five bucket” of topics used in past evaluations. These are: Fiscal, Community Engagement, Infrastructure, COVID/Crisis management, and Equity
- Executive Committee members will have a sub-group of Trustees to speak with, and otherwise solicit feedback using the guidelines; Dr. Cook's self-assessment will also be shared.
- Nanette Flores will help with logistics, and Executive Committee Member will meet individually with Trustees throughout the first week of June; feedback is due by June 13.
- The Executive Committee is next scheduled to convene on June 21, at 2:00 p.m. to discuss a final draft of the evaluation.
- The Presidential Evaluation will be presented at the June 27th Board of Trustees meeting for acceptance/approval, and will then be forwarded to the Commission of Higher Education, meeting the end-of-June request.

Next Executive Committee Meeting: Tuesday, June 21, at 2:00 p.m.

Chair Murren called to end the Executive Committee meeting at 10:30 a.m. Motion to end the meeting was moved by Vice Chair McDonald, and seconded by Secretary Sposito

Respectfully submitted by Nanette Flores