

STCC Board of Trustees
COMMITTEE ON INTERNAL AND EXTERNAL RELATIONS

Monday, February 2, 2026 at 5:00 p.m.
B19/Forum

Present: Committee Chair Dr. William Dávila, Trustee Tonia Butler Pérez, and Trustee Caleb Sierra

Not able to attend: Trustee Anthony Moore

Also attending: Dr. John B. Cook, President; Board Chair Michael Knapik; Erica Eynouf, Dean of the Library; and Sarah Flink, Deputy Chief Information Officer

- I. **Call to Order:** At 5:00 p.m., Committee Chair William Dávila called the meeting of the Committee on Internal and External Relations to order.
- II. **Roll Call:** The following Committee Members were present at Roll Call: Committee Chair William Dávila, Trustee Tonia Butler Pérez, and Trustee Caleb Sierra.

III. Division Outlook & Perspectives

a) Title II Outlook & Application at STCC, by Erica Eynouf, Dean of the Library; and Sarah Flink, Deputy Chief Information Officer (CIO)

Two lead administrators provided an outlook about a key regulation (compliance) obligation for STCC that is effective April 24, 2026: ADA/Title II Web Accessibility. Presentation described federal requirements and progress made to date. Regarding the Americans with Disabilities Act (ADA) and Title II Regulations the mandate is for states to provide equal access to people with disabilities and the new rule is focused on technology, requiring that “all web content and mobile apps must meet WCAG 2.1 Level AA accessibility standards.”

The new rules affect all technologies used campus wide, accessed by students, employees, and general public (public website, online courses, etc.). The consequence of non-compliance is the potential for civil fines, although an institution would have the ability to demonstrate a path to remediate. At STCC, there is a working group, broadly representative, meeting bi-weekly – are assessing, training on next steps, performing remediation sessions, and checking on vendor compliance (assisted by the software compliance committee). To date, no known complaints have been received against the college.

IV. President’s Report

a) Spring Semester- Enrollment & Modality

Again enrollment this semester is strong, with a review of current (2026) data, in relation to historic (2022) data - +64%/headcount and +79%/credits. As of point-in-time, Spring 2026 STCC is up in enrollment 13% compared to the prior year (2025), and continuing students went from 79% to 82% of that enrollment. When comparing Fall 2025 to Spring 2026 however, this is a usual and typical “melt” when enrollment actually decreases (about 10%). Also discussed modality including online - out of 1,219 course sections, 504 (41%) are fully online, and a review

of this pattern by the three academic schools was described as well as the modest amount of evening sections – only 8%.

b) Personnel Report

Shared the news that Traci Wolfe is no longer Interim, but duly appointed as the Assistant Vice President of Advancement. Also described how two internally-posted positions (Advisors) were hired as part of the institutional response to loss of federal grant funds. Those hiring actions do not show up on the confidential personnel report shared with Committee members.

Shared a view as well about student enrollment and advisor assignments/caseloads. Of the 5,142 matriculated students (less Early College students and non-matriculated individuals), about 50% are advised by a staff professional; 45.6% are advised by full-time faculty (compensated for over 18 students); and 5.6% co-advised (faculty/staff). STCC continues to assign each student to a human being, which is a different practice from recent years (pre-COVID) when a general Advising Center approach was utilized for many students. Also shared funding for advising: college, state and federal; an average caseload of 213 student for each full-time college-funded staff advisor position and 107 students for each part-time college-funded staff advisor position. Described how for a number of state and federal funded staff positions, the advising caseloads are lower.

V. New Business/Old Business

a) Presidential Search update - Committee Chair, Trustee Dr. William Dávila

Described a number of recent actions taken by the Search Consultant/Pauly Group, Dr. Angela Provart: conducted 12 in-person and 6 virtual listening sessions with different constituent groups (students, staff, and faculty), and the feedback used to develop the Presidential Profile. Concurrently, the Presidential Search Webpage went live to the public, with ongoing updated information at each stage of the process, providing a key level of transparency. Selection of Search Committee members including an opportunity to submit electronic nominations which included a number of self-nominations received. The search committee is reflective of college stakeholders and conforms to Board of Higher Education search guidelines. The first Search Committee Meeting was held in January 16.

Specific to the Presidential Profile, a draft was circulated to all Trustees seeking input, and was then provided to the Commissioner of Higher Education for authorization. Once the Profile is duly approved from the Department of Higher education, the full STCC Board will meet on *Thursday February 5 to endorse the Profile and move to post by the Pauly Group.

* A Board meeting is scheduled on Thursday, February 5 to manage this next step. That meeting is not intended as a replacement for the January meeting cancelled due to weather, and will focus on the search as the agenda item.

VI. Next meeting date and time: April 6, 2026, at 5:00 p.m.

VII. Adjournment – Committee Chair Dr. Dávila called to adjourn the meeting at 5:59p.m., moved by Trustee Sierra, seconded by Trustee Butler Pérez, and unanimously approved via roll call.

Respectfully submitted by
Nanette Flores