

STCC Board of Trustees
COMMITTEE ON INTERNAL AND EXTERNAL RELATIONS

Monday, April 6, 2026 at 5:00 p.m.
B19/Forum

Present: Committee Chair Dr. William Dávila, Trustee Tonia Butler Pérez, and Trustee Caleb Sierra

Not able to attend: Trustee Anthony Moore

Also attending: Dr. John B. Cook, President; Board Chair Michael Knapik; Mary Kaselouskas, VP/CIO; Traci Wolfe, AVP of Advancement, and Dr. Chris Thuot, VP of Academic Affairs.

- I. **Call to Order:** At 5:01 p.m., Committee Chair William Dávila called the meeting of the Committee on Internal and External Relations to order.
- II. **Roll Call:** The following Committee Members were present at Roll Call: Committee Chair William Dávila, Trustee Tonia Butler Pérez, and Trustee Caleb Sierra.
- III. **Department Outlook**

a) Review / Updated IT Master Plan, by Mary Kaselouskas, VP/CIO

VP/CIO Kaselouskas presented the updated FY2023-2028 IT Master Plan. The plan aligns with the college's five strategic goals and addresses the objective to *Develop and implement multi-year information Technology (IT) plan by FY2025*. The strategic framework organizes each Momentum strategic goal with the corresponding IT goal. Each IT goal includes objectives, key initiatives, and success metrics. Also noted is the IT five-year capital funding plan which provides a framework for technology investments from FY25-29, and a list of funding sources.

Mary gave a shout out of appreciation to her IT Team. She shared that IT actions and metrics are tracked in real time, and is available to view through a link to the IT Master Plan, Action Plan and Metrics Dashboard. The Master Plan is also mapped to the NECHE Accreditation Standards, with information maintained also in real time.

Included in the meeting packet is a copy of a communication shared with all STCC employees on the new account management system "STCC QuickLaunch" designed to streamline account activation and password resets.

b) Spring Giving Day, by Traci Wolfe, AVP of Advancement

Spring giving Day is on Thursday, April 9th. With the theme of spreading joy and appreciation, Traci shared popsicles with all Trustees, and popsicles sticks with jokes on one side and words of affirmation on the other side. As part of the campaign, Donors will have a chance to make a donation on behalf of someone else and share a virtual popsicle with a note of appreciation, inspiring recipient to pay it forward.

c) Program Discontinuation: Civil Engineering Technology (CET), by Dr. Chris Thuot, VP of Academic Affairs.

As reported at the November 2025 Board meeting, due to low enrollment, matriculation into CET pathway was suspended for spring 2026. Being considered then was a possible integration of CET into Architecture and Building Technology (ABT). With ABT's focus on vertical construction and given that there is no impact on full-time faculty positions, Academic Affairs is recommending discontinuation of the program, as noted on the summary slide from April 6, 2026. A two year teach out plan will be implemented in Fall 2026.

Motion 2026-14

Trustee William Dávila moved *that the Springfield Technical Community College Board of Trustees Committee on Internal and External Relations recommends to the Board of Trustees discontinuation of the following academic programs: Civil Engineering Technology A.S. (CIVL.AS), Civil Construction Management A.S. (CNST.AS), Civil Engineering Technology Certificate of Completion (CIVL.COC), and Civil Construction Management Certificate of Completion (CNST.COC)*

Motion was seconded by Trustee Tonia Butler Pérez and unanimously approved via roll call.

IV. President's Report

a) Federal Outlook: Feedback on Certification

Included in the meeting packet is a memo from the Massachusetts Association of Community Colleges (MassCC), in regards to the Federal Government's seeking for comments on changes to the system for award management registration requirements for financial assistance recipients. The third paragraph summarizes the core of community colleges as public institutions and describes the community/population served. The proposed Federal certifications go against of what Community Colleges stand for. In conclusion, the MassCC and Office of Legal Counsel fully support that Community Colleges in MA are complaint; however, the proposed certifications are unnecessary. The Attorney General will stand by us as well.

b) Personnel Report

The full Personnel report was shared with Trustees, not much report.

Related to personnel, included in the packet is a copy of the revised annual NUP evaluation form for approval.

Background/Context:

The 2023 Board of Higher Education Non-Unit Professionals (NUP) Handbook for Massachusetts Community Colleges governs, through established and applicable personnel policies, all "exempt" classification of employees at STCC. This includes a description of the annual performance evaluation process including a procedure that refers to a given "College's evaluation tool." Using discretion vested in each individual college for managing revisions and updates to the evaluation tool, STCC Human Resources has developed a revised instrument to ensure a contemporary, and more focused, performance evaluation instrument. It is anticipated that with an affirmative vote in support by the Committee and full Board, the updated tool will be used with FY 2026 NUP evaluations. By way of reminder, per the Handbook, a final evaluation shall be maintained in the NUP employee's personnel file that is managed by the Office of Human Resources.

Motion 2026-15: Revised NUP Evaluation

Trustee William Dávila *moved that the Springfield Technical Community College Board of Trustees, Committee on Internal and External Relations, recommends to the Board of Trustees approval of the revised performance evaluation tool to be used with Non-Unit Professional employees*

Motion was seconded by Trustee Caleb Sierra and unanimously approved via roll call.

c) Legislative Engagement: April 6th EDC-hosted gathering with Sen. Feingold, Co-Chair, Economic Development

Advocating for earmark of 40k for the Quantum Accelerator project.

d) End of Semester Celebrations / Ceremonies

STCC Foundation/Scholarship Luncheon – Wednesday, May 20, 2026

Nursing Pinning* - Tuesday, May 26, 2026

Honors Convocation – Wednesday, May 27, 2026

Commencement – Thursday, May 28, 2026

V. New Business/Old Business

VI. Closing Remarks

Chair Dávila

VII. Next meeting date and time: TBD (2026-2027 calendar)

VIII. Adjournment – Committee Chair Dr. Dávila called to adjourn the meeting at 6:08p.m., moved by Trustee Butler Pérez, seconded by Trustee Sierra, and unanimously approved via roll call.

Respectfully submitted by
Nanette Flores