

**Springfield Technical Community College  
Committee on Internal/External Relations  
March 19, 2018**

**Present:** Chair Franklin Quigley, Christopher Johnson, Elizabeth Sposito and Karolyn Burgos Toribio. Also present President John Cook, Joseph DaSilva, Michael Suzor, Kamari Collins, Gerardo Zayas and Joan Gravel

Franklin Quigley called the meeting of the Committee on Internal/External Relations to order at 5:00 p.m.

**President's Perspective**

Vice President Kamari Collins presented the Committee with an overview of the Student Success Center. The center serves as a centralized office for students to go for support. The primary functions of the Center include assessment of incoming students; tutoring service; academic support services and tutor training. In addition, faculty members can advise the center when a student is struggling. In turn, the center will reach out to the student and offer services to help them succeed (presentation attached).

Trustee Sposito questioned if the outcomes for the Student Success Center are measured. Are students who use the center benefitting from this service? VP Collins said that this data has not been tracked adequately but they are working to improve this.

President Cook presented the Committee with a personnel update. Of note, Inder Singh has filled the CIO position on an interim basis; Dr. Bonemery, Dean of Arts, Humanities and Social Sciences has announced her retirement and Dr. Chalfonte, Vice President of Institutional Effectiveness has resigned to take a position at UMass Amherst. Dr. Cook does not anticipate refilling the VP position.

President Cook recently presented at the SCUP/North Atlantic Conference with Ann Beha Architects and DCAMM. The presentation highlighted the renovation work being done on Building 19.

President Cook informed the Committee that the Vice President of Academic Affairs position is down to three finalists. An open forum with each candidate will be held this week. These forums are open to the public and will be videotaped for those who cannot attend.

President Cook also referenced his February email to the campus community with details about faculty, including rank change, promotions and salary data.

**Old Business**

Trustee Quigley informed the Committee that there were two finalists for the Foundation Executive Director position. An offer was made to one candidate but was declined. The Foundation Board will discuss next steps.

**Date of the next meeting**

May 14, 2018 @ 5:00 p.m. in the President's Conference Room

**Adjournment:** Trustee Quigley moved to adjourn the meeting at 5:30 p.m. seconded by Trustee Johnson and approved unanimously.

Respectfully submitted by: Carolyn deliefde

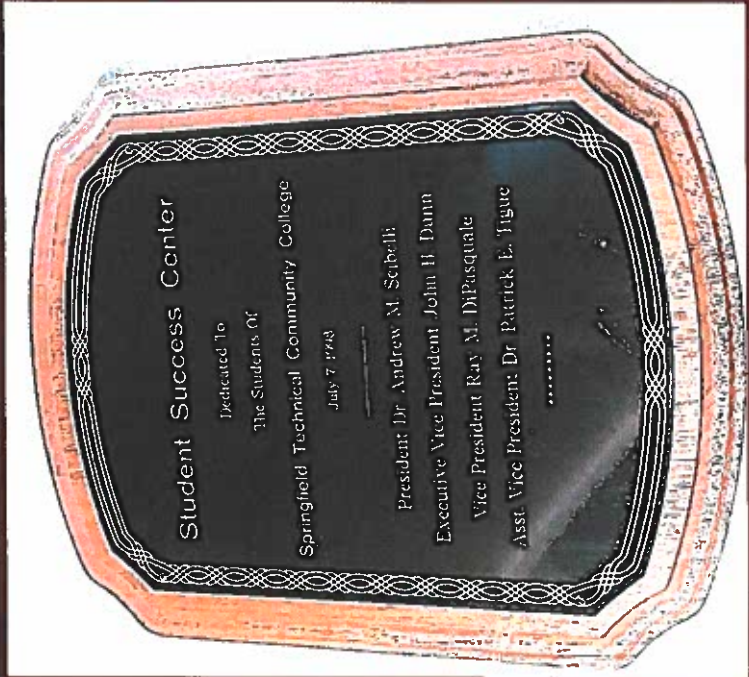


Student Success Center  
Building 27, Room 149

# History



Opened in July 1998, the Student Success Center served as a centralized/walk-in student service, information, and referral center.





# Overview

***Vision:*** *The Student Success Center is designed with the student's success in mind. The center will provide each individual with the opportunity to overcome obstacles and to be successful in accomplishing individual goals.*

- Hours of operation:  
Monday through Thursday 8 a.m. - 7 p.m.  
Friday 8 a.m. - 4 p.m.
- Primary functions of the Center include:
  - ✓ Assessment/advising/registration of incoming students.
  - ✓ Coordinate Tutorial Services and funding for:
    - Math Center
    - Writing Center
    - CIT Labs
  - ✓ Coordinate student/advisor Early Warning/Alert System.
- The Presentation Lab is available to faculty and staff for workshops, seminars, and training. The lab houses 25 computer stations, plus the lead computer. There is also a meeting room available in the Center which can hold about 15-18 people comfortably.
  - ✓ Supervise/integrate Student/Academic Support Services.
  - ✓ Provide Academic Review Board-Suspension appeal support services.
  - ✓ Provide tutor training.

# Services Available to Our Students



Day and evening tutoring services by appointment and limited walk-in basis (group tutoring is also available as needed). Tutoring is available in the following subjects:

- ✓ Anatomy & Physiology I & II
- ✓ Biology
- ✓ Chemistry
- ✓ Economics
- ✓ English Writing
- ✓ Pre-Algebra – Differential Equations
- ✓ Spanish
- ✓ Word, Excel, & Access

## Additional Student Services:

- Computers stations (25) to complete homework assignments, conduct research, etc.
- Technical support for student e-mail, WebAdvisor, and computer applications.
- Technical support for waiving the health insurance online.
- Assistance applying for parking decals and bus passes.
- Computerized early warning system assistance.
- Academic probation or suspension assistance.



# Tutor Data

Tutors available in the Student Success Center, Math Center, Writing Center, CIT, Gateway, and ABE in a given semester:

Academic Year	Total Number of Tutors
Fall/Spring/Summer 2015-16	71
Fall/Spring/Summer 2016-17	71
Fall/Spring 2017-18	61

# Alumni Student



Ivy Rivers (right), with Professor Lisa Rapp

“I knew that Biotechnology was a growing industry in Massachusetts. I credit STCC’s Tutoring Services for helping me with the challenging course work in math and chemistry.”

*Ivy Rivers*  
*Associate in Science in Biotechnology*



# Questions

