

**Springfield Technical Community College  
Committee on Internal/External Relations  
November 19, 2018**

**Present:** Chair Franklin Quigley, Christopher Johnson, Steven Grande, Elizabeth Oleksak-Sposito and Karolyn Burgos Toribio. Also present were Dr. John Cook, Kamari Collins, Gerardo and Dr. Geraldine de Berly.

Franklin Quigley called the meeting of the Committee on Internal/External Relations to order at 5:00 p.m.

**President's Perspective**

President Cook presented the Committee with a personnel update. Of note, Richard Greco has filled the Dean of Arts, Humanities and Social Sciences on an interim basis. On a part time basis, Daimion Anderson has joined the Energy Systems Lab as a technician. In addition, with the upcoming retirement of Cathy Olson, Jonathan Tudryn has been promoted from Comptroller to Senior Director of Finance and Budgets/Controller effective November 1, 2018.

Vice President de Berly presented the key updates in Academic Affairs. Program review, which has not been part of the culture at STCC in the past, is now underway. Twenty-three programs are undergoing review at this time – seven in Social Sciences, seven in Business & Information Technologies and eight in Engineering Technology & Math. The Committee will be updated on the progress of the review at the next meeting.

Beginning in the fall 2019 admissions, STCC will offer a dual application option for those applying to the competitive health programs. Those who are not accepted into their preferred program can choose Health Science or another program. Regular Health Science information sessions will take place so that a student admitted into general studies can attend as well.

Vice President Collins presented the key updates in Student Affairs including an overview of the Student Retention Plan. The goal of the plan is to better support our students by assigning Student Success Coaches who will provide them with comprehensive support from their first point of contact to completion of their program at STCC. Updates and progress reports will be presented as the semester continues.

**Motion Approval of Appointment of Daniel Keenan to the STCC Assistance Corp Board of Directors**

Trustee Grande moved that the Springfield Technical Community College Board of Trustees Committee on Internal and External Relations, pursuant to the provisions of Chapter 273, Section 125 Acts of 1994, recommends to the Board of Trustees the approval of the appointment of Attorney Daniel F. Deenan to the Springfield Technical Community College Assistance Corporation Board of Directors for a three year term, from January 29, 2019 to January 28, 2022. The motion was seconded by Trustee Johnson and approved unanimously.

**Motion Approval of Reappointment of Russell Denver to the STCC Assistance Corp Board of Directors**

Trustee Sposito moved that the Springfield Technical Community College Board of Trustees Committee on Internal and External Relations, pursuant to the provisions of Chapter 273, Section 125 Acts of 1994, recommends to the Board of Trustees the approval of the reappointment of Russell Denver to the Springfield Technical Community College Assistance Corporation Board of Directors for a three year term, from September 26, 2018 to September 25, 2021. The motion was seconded by Trustee Johnson and approved unanimously.

**Motion Approval of Sabbatical Leave for Monica Strzempko**

Trustee Johnson moved that the Springfield Technical Community College Board of Trustees Committee on Internal and External Relations recommends to the Board of Trustees the approval of the sabbatical leave request from Monica N. Strzempko, Professor of Biological Science, at a full pay, for the 2019 spring semester. The motion was seconded by Trustee Sposito and approved unanimously.

**Date of the next meeting**

January 14, 2019 @ 5:00 p.m. in the President's Conference Room

**Adjournment:** Trustee Quigley moved to adjourn the meeting at 5:45 p.m. seconded by Trustee Grande and approved unanimously.

Respectfully submitted by: Carolyn deliefde