

**Springfield Technical Community College  
Committee on Ways and Means Report  
November 9, 2015**

**Present:** Chair Debra Kaylor, Trustees Maria Goncalves, Rosa Maldonado-Brown and Chris Johnson. Also present, Ira Rubenzahl, Michael Suzor, Joseph DaSilva, Cathy Olson, Jonathan Tudryn, Kamari Collins and Joan Nadeau.

The meeting of the Committee on Ways and Means was called to order by Debra Kaylor at 5:00 p.m.

**Technology Park FY 2015 Audit**

Paul Stelzer, President of Appleton Corporation, provided an update on the STCC Assistance Corporation/Technology Park (STCCAC) at the request of the committee. Mr. Stelzer explained that STCCAC received the emphasis-of-matter statement regarding a going concern as the result of outstanding invoices totaling \$770,000. This was in part due to cost overruns with the Phoenix Charter School project. There was an unexpected delay in the project when the Massachusetts Historical Commission became involved and archeology studies took place. All vendors have been paid at this time with the exception of Appleton Corporation. STCCAC has cut costs and reduced the operating budget by \$100,000. In addition, they are in the process of rebidding vendor contracts to obtain lower pricing.

**Revised FY 2016 Budget**

VP/CFO DaSilva presented the committee with a revised version of the FY 2016 budget per the committee's request at the last meeting. The revised budget includes: a reduction in the state appropriation (the additional funding from the Senate version of the budget was rescinded); a reduction in student fee revenue as the result of a decrease in enrollment; and an increase in funding from the STCC Foundation for scholarships. Uses of funds were also revised with the largest change being a reduction to full-time salaries. The revised budget remains balanced and will be presented at the next Board of Trustees meeting.

**FY 2016 Revenue & Spending Report through October 2015**

Mr. DaSilva presented the revenue and expenditure figures through October 2015. The sources of funds are generally where they are expected to be at this time of the year considering the decreased enrollment. The full-time salaries and benefits are on budget and the part-time salaries are down slightly due to timing of payments for adjunct faculty. The water/sewer expenses are higher than expected due to higher rates and a leak on campus which DCAMM is funding to investigate. The FY 2016 Facilities Projects Spending report was also presented.

**Cash Flow Projection**

Mr. Tudryn reported on the College's cash flow projections. The College currently has approximately \$2,500,000 at TD Bank. The \$1,500,000 that was divested earlier this

fiscal year has been returned and reinvested with Fiduciary Investment Advisors. The current cash flow projection includes an estimated \$1,000,000 being divested in June.

**Investment Subcommittee Report**

Trustee Johnson presented the minutes from the Investment Subcommittee meeting held on November 5, 2015. Please see **attachment 1**.

**FY 2015 Revenue & Spending Report through June 2015**

Mr. DaSilva presented the revenue and spending report through June 2015. Other trust fund revenues were higher than expected in part due to a \$171,000 reimbursement from the STCC Foundation for the purchase of equipment. The uncollectible student accounts were under budget due to an increase in collections from the intercept program combined with a decrease in enrollment. Total sources of funds exceeded total uses of funds by \$8,236.

**FY 2014 4<sup>th</sup> Quarter Trust Fund and Vendor Expenditure Report**

Mr. DaSilva presented the fourth quarter FY 2015 Trust Fund Reports and Vendor Expenditures over \$20,000 as required by the Board of Higher Education Trust Fund Guidelines. The revenues and expenditures fell in line with expectations.

**Other Business**

President Rubenzahl notified the committee that the STCC Foundation has \$250,000 available to contribute to the College. The President, Chair of the Board of the STCC Foundation, and Chair of the Board of the College will meet in December 2015 to discuss how best to distribute the funds and will report back to the STCC Board of Trustees.

**Date of the next meeting**

January 11, 2016 @ 5:00 p.m. in the President's Conference Room

**Adjournment:** Trustee Kaylor moved to adjourn the meeting at 5:50 p.m. seconded by Trustee Johnson and approved unanimously.

Respectfully submitted by: Carolyn deliefde