STCC Campus Repopulating Work Group Meeting
Fri May 29, 2020
12:00 pm – 1:00 pm

Agenda

A. Welcome and Charge to the Work Group

B. General Discussion of Plan Components:
   a. Align with the Four Phases for Reopening Massachusetts
   b. Campus access logistics:
      i. Accessible areas of campus: where and to whom? (WTCC, MPTC)
      ii. Parking locations/building entrances/exits and signage within buildings
      iii. Employee and student procurement of PPE
      iv. ADA accommodations/High Risk populations
   c. Mandatory Safety Standards:
      i. Social Distancing: delineations of group size (10 + 1 instructor?)
      ii. Hygiene Protocols: How to ensure students/employees observe? Testing?
      iii. Staffing and Operations: Health/Wellness Center staff, Campus Police, maintainers, staff, faculty (other?)
      iv. Cleaning and Disinfecting, cleaning/sanitization schedule
   d. Clear protocols if a student and/or employee tests positive for COVID-19
      i. Closing class, building, or campus?
      ii. Contract tracing, notification, record keeping (OSHA considerations)

C. Academic Programs:
   a. Possible Pilot in Phase II: low density on campus with 4 Allied Health Programs
   b. Academic Schedule for Summer and Fall 2020

D. Student Services
   a. Continuation of virtual support services
   b. Student activities?

E. Communications
   a. Campus message: informing students/faculty staff
   b. STCC website, social media, other?

F. Next Steps:
   a. Plan template to be created as Google doc for Work Group
   b. Assignment: identify personnel/action items/timeline etc. for the plan
   c. Complete by Thursday June 4, 2020
   d. Review at next meeting Friday June 5, 2020

G. Questions/Comments/Suggestions welcome

Adjourn
Springfield Technical Community College
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Co-Chairs: Co-Chairs: Dr. K.C. Senie, Interim Assistant Vice President of Human Resources, Joe DaSilva, Vice President of Administration & Finance/CFO

Members:
Deb Avery, Senior Director of Facilities, Mike Cassesse, Maintainer; AFSCME Unit Steward
Denise Hurst, Vice President of Advancement and External Affairs, Darcey Kemp, Vice President of Student Affairs, Jonathan Miller, Coordinator of Health Services; MCCC Professional Staff, Terry Przybylowicz, Professor of Nursing; MCCC Faculty, Jose Rivera, Chief of Police, Chris Scott, Dean, School of Health & Patient Simulation

Staffing: Carolyn deLiefde, Assistant to the CFO/Vice President, Kerri Kane, Director of Facilities Quality and Service,
Ex-Officio: Dr. John B. Cook, President

Charge to the Work Group:

By June 29, 2020, the STCC Campus Repopulating Work Group will create a Comprehensive Campus Repopulation Plan that will meet mandatory safety standards of Social Distancing, Hygiene Protocols, Staffing and Operations, Cleaning and Disinfecting. The Plan will follow the framework for safely repopulating the campus through four phases

Phase 1: Start
• Repopulate research labs, medical, dental, veterinary, allied health clinical education & services
• Repopulate limited functions necessary for students to return

Phase 2: Cautious
• Relaunch/Pilot limited student programming on campus

Phase 3: Vigilant
• Opening: Carefully repopulating campus (classrooms, dining halls, other areas)

Phase 4: New Normal
• New normal operations on college and university campuses