## STCC Campus Repopulating Work Group Meeting

**Tuesday August 11, 2020**

**1:00 pm – 2:00 pm**

### Agenda

<table>
<thead>
<tr>
<th>TIME</th>
<th>AGENDA ITEM</th>
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<td>1:00 – 1:30 pm</td>
<td><strong>Decisions on Campus Check-in Process:</strong></td>
<td>Work Group</td>
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<td>- Bldg. 17 (staffing)</td>
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<td>- Bldg. 19 Health Center</td>
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<td>- Bldg. 20 (staffing)</td>
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<td>- Campus Police &amp; Facilities <strong>Self check-in</strong></td>
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<td>- Tech Park (staffing? Cleaning)</td>
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<td><strong>Tent logistics</strong> meeting on 8/12 with sub-group. Will have recommendation for 8/14. Moving in the direction of decentralizing for student check-in.</td>
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<td><strong>MET</strong> – sub team will meet with Appleton to go over cleaning protocols, class schedule and share STCC COVID repop plan.</td>
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<td><strong>Staffing</strong> Build what we need/establish the process and Dr. Cook/HR/Jonathan will assist with funding for staff if needed.</td>
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**Update on Tents Ordering equipment/supplies**

Four scanners will be ordered. 2 are on order. Need to decide locations.

3,000 masks in stock per Deb Bellucci. *Where is the stock located? How many will be distributed to check-in sites?*

Deb B. also working on obtaining wipes. Need an update here.

**Campus Access Sheet** **N/A offline conversation with JT and KC**

**Testing**

- Discussions with City of Springfield (COS)
- Prior to coming on campus: Notification to Students/Faculty/Staff 
  - Would STCC ask for a test before coming onto campus? 
  - ‘Students don’t do optional’ and the possibility of students shouldering of cost would not be ideal.
- Surveillance Testing
  - The testing will be a challenging aspect. Difficult to source our own. College is in talks with COS. Working towards 150 tests a week. (50 SHPS, 50 STEM, 50 staff and faculty).

Other area higher ed institutions are using Broad to test. To reach the volume requirement, they utilize a single pick up point. (300 a week?)

| 1:30 – 1:45 pm | **Update on Campus Access**  
Healthy Roster agreement has been signed and is moving forward. Who/how will we handle the exceptions? Need to finalize the questions.  
• Employee from Rhode Island *Noted*  
• Employee who tested negative after exposure to positive COVID case *Noted*  
• Plan works! *Noted*  
• Need to link to Emergency Management Plan *KC to do* | **Cliff Porter** |
| --- | --- | --- |
| 1:45 – 2:00 pm | **To Do List and other items**  
**Darcy** to review the Healthy Roster questions  
**MET sub team** to meet with Appleton to discuss cleaning schedule/class schedules and share STCC plan  
**KC and Cliff** to meet regarding portal  
**KC** working on FAQs. Shooting for end of week.  
**Tent logistics team** to meet 8/12 and report recommendation.  
**Keith** will order color wrist bands.  
**Deb Bellucci** ordering sanitizer (wipes preferably but harder to acquire). **KK** to follow-up here.  
**Kerri** to add computer cleaning protocols to the facilities addendum. | **Work Group** |