COVID-19 Campus Repopulating Work Group   
June 23, 2020

Present: Denise Hurst, Darcey Kemp, Joseph DaSilva, Jonathan Miller, Kathryn Senie, Kerri Kane, Deb Avery, Joe Rivera, Mike Cassesse and Theresa Przybylowicz.

Civil Service Exam Site Approval
All testing would be held in Building 2. Paperwork would need to be presented to gate attendant upon arrival on campus. Temperatures will be taken upon entering Building 2. All participants will have to follow all the guidelines put forth in the pilot program – watch videos, attestation form, etc. Any ADA concerns should filter through the organization not STCC. Chief Rivera suggested that we follow the same parking policy now in effect – if someone has a handicap license plate they are allowed to park on campus. KC Senie suggested that we allow the testing to move forward unless there were objections. Kerri Kane is not sure we have a good handle on what this will cost STCC. Darcey Kemp does not feel comfortable approving until cost sheet is prepared and reviewed. College shouldn’t absorb any expenses. Will revisit again at next meeting on June 26.

Repopulation Handbook – Cabinet Revisions
The Cabinet does not want to review the handbook until it is ready. They are looking to this group for direction. Facilities will put together a list of buildings that are feasible to open in the fall. Deb Avery will speak with Dr. deBerly to determine how many labs will be needed (on campus) and where they will be located. A work document will be developed based upon this information to determine how many maintainers are needed once all labs are in session.

Pinning Ceremonies
A plan will be needed from Chris Scott before any decision can be made. It will include the date, time, number of participants and where it will be held. Similar to the pilot plan – what restroom will they use, etc. Kerri Kane suggested that these and any other upcoming requests should be funneled through Schooldude. KC Senie noted that it will be up to this group to determine what buildings/areas are feasible for maintaining social distancing, maintenance, etc. Denise Hurst noted that it is very important that the message be conveyed in a manner that everyone understands. If people are not following the rules put forth by STCC, they will be asked to leave.

CNA Program
CNA program will follow same protocol as the Health program (pilot). Kerri Kane will confirm room assignments.

Phlebotomy Program
Deb Avery (Facilities) requested that a form be filled out by every program requesting on campus access. Facilities will need additional information such as dates, time, and number of people, etc. to make an informed decision. Kerri Kane suggested using Schooldude for these requests as well.

KC Senie – can Schooldude be used for both internal and external requests? Kerri Kane – internal only. External requests are done via our website and John Reynolds adds these requests to Schooldude.

WTCC (Radio Station)
Denise Hurst spoke with radio station personnel. They agree not to hold any in-person interviews and will bring their own masks and will wipe down their equipment. STCC agrees to provide them with hand sanitizers and wipes. Deb Avery is not sure what their equipment requires for cleaning. May not be regular cleaning products. She also noted that they have always cleaned their own area. If Facilities is asked to now do so, it will have to go through collective bargaining. Denise will reach out to the radio station for more details – how is the trash handled now – and report back to the committee. KC suggested no decision is made today. Wait for more information.
EMT Program
The on-campus EMT program was approved by the committee.

PT Program
The request for the PT program will require opening another area of the building and another bathroom. Mike Cassesse requested that the west end of B19 be locked down. Campus Police will look into this. Will be brought up again at the next meeting.

Out-of-State Travel
How will the committee handle employees who leave the state for any reason? Will they have to quarantine when they return? Will they use vacation time for quarantine or not be paid for the time? Darcey suggested that an employee leaving the state submit a formal request to their supervisor. Should New England states be exempt from quarantine rule? Take up at next meeting.

NPS Request
The NPS has requested that the green be reopened July 6 for walkers. The committee voted no for this request. The campus is still closed. Opening it to some will create issues for Campus Police, etc.

Action Items
- Civil Service Testing – need cost of running the program before final decision can be made (KK)
- Determine how many labs will be needed in the fall so Facilities can work on staffing (DA)
- CNA program – verify room assignments (KK)
- WTCC additional information (DH)

Date of upcoming meetings
June 26 – 1:00