COVID-19 Campus Repopulating Work Group
Minutes
July 17, 2020

Present: Darcey Kemp, Jonathan Miller, Kathryn Senie, Joseph DaSilva, Kerri Kane, Deb Avery, Denise Hurst, Chief Rivera, Theresa Przybylowicz, and David Buonora.

Virus Identification and Containment Plan
Kerri Kane walked the group through the student and employee version of the plan. She will add some public guidelines to the plan(s). If a positive test result is received, the local health department of the individual’s residence will be the main point of contact. Test results will be uploaded to MAVEN.

Elms and Wentworth College have been notified that they will not hold face to face classes on campus this fall.

Questions to Consider
- If employee/student tests positive:
  - Does class continue
  - Does building close
  - Testing?
  - What is the relationship to ERT?

Positive case – small sub group gets called together to make decisions on classroom/building closures and class continuation. Deb Avery, Jonathan Miller, KC Senie, Denise Hurst and possibly Dean of division?

Joe DaSilva explained the relationship with the ERT and that many members of the team are on the Repopulation Committee.

STCC Facilities COVID-19 Prevention Plan
- Enhanced cleaning for prevention
- Enhanced cleaning after suspected exposure to COVID-19

Deb Avery shared cleaning protocols with the group. It is being run by Mike Cassesse for a union standpoint. May not need to “shut down” a space but for now that will be the approach.

Building Usage – Fall 2020
Buildings 2, 17, 20, 32 and Tech Park will be open. Refer to daily access sheet to know where to clean.

Questions to Consider
- Offices/staff areas that are mission critical?
  - Define mission critical and criteria
- College Operations
- Student Support/Services
- Other
When it is not possible to provide the necessary services remotely and would interfere with the college’s mission, face to face adhoc will be acceptable. Example – load software for a student’s accommodation plan; sustaining operational flow.

**Workforce Development**
The EMT test through Workforce Development will need Facilities support. It was a last minute add. Will computer lab be available to accommodate students who don’t have access to a computer? The new direction is to bring your own device. The college will make more chrome books available – Foundation may assist. Dr. de Berly is aware that Chromebooks do not work for the nursing students – possibly get laptops for these students.

**Temperatures**
Possibility of using STCC nursing students to assist with in person screenings. Health Services/Jonathan Miller would be happy to have the assistance.

**Civil Service Testing**
Waiting for response from contact.

**Computer Cleaning**
Who will be responsible for the cleaning of computers? Who will be the keeper of the cleaning supplies? Deb Avery will reach out to Davis from Workforce Development to clarify the computer cleaning process.

**POS COVID Group**
KC Senie will call the subgroup.

**Next Steps/Follow up Items**

- Schedule meeting with Facilities and Workforce Development (Deb Avery)
- Confirm building usage for remainder of summer, starting in fall (Joe DaSilva)
- Finalize the Supervisor Guide and Checklist for Return to Campus (Kerri, K.C.)
- Identify Action Steps for Positive COVID 19 Case (Kerri, K.C.)
- Edit 1st draft of Campus Re-population Plan (Kerri, K.C.)