## STCC Campus Repopulating Work Group Meeting

**Tuesday August 11, 2020**  
**1:00 pm – 2:00 pm**

**Agenda**

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| 1:00 – 1:30 pm | **Decisions on Campus Check-in Process:**  
  - Bldg. 17 (staffing)  
  - Bldg. 19 Health Center  
  - Bldg. 20 (staffing)  
  - Campus Police & Facilities Self check-in  
  - Tech Park (staffing? Cleaning)  
  **Tent logistics** meeting on 8/12 with sub-group. Will have recommendation for 8/14. Moving in the direction of decentralizing for student check-in.  
  **MET** – sub team will meet with Appleton to go over cleaning protocols, class schedule and share STCC COVID repop plan.  
  **Staffing** Build what we need/establish the process and Dr. Cook/HR/Jonathan will assist with funding for staff if needed.  
  **Update on Tents Ordering** equipment/supplies  
  Four scanners will be ordered. 2 are on order. Need to decide locations.  
  3,000 masks in stock per Deb Bellucci. Where is the stock located? How many will be distributed to check-in sites? Deb B. also working on obtaining wipes. Need an update here.  
  **Campus Access Sheet** N/A offline conversation with JT and KC  
  **Testing**  
  - Discussions with City of Springfield (COS)  
  - Prior to coming on campus: Notification to Students/Faculty/Staff Would STCC ask for a test before coming onto campus? ‘Students don’t do optional’ and the possibility of students shouldering of cost would not be ideal.  
  - Surveillance Testing  
  The testing will be a challenging aspect. Difficult to source our own. College is in talks with COS. Working towards 150 tests a week. (50 SHPS, 50 STEM, 50 staff and faculty).  
Other area higher ed institutions are using Broad to test. To reach the volume requirement, they utilize a single pick up point. (300 a week?)

| 1:30 – 1:45 pm | **Update on Campus Access**  
Healthy Roster agreement has been signed and is moving forward. Who/how will we handle the exceptions? Need to finalize the questions.  
- Employee from Rhode Island **Noted**  
- Employee who tested negative after exposure to positive COVID case **Noted**  
- Plan works! **Noted**  
- Need to link to Emergency Management Plan **KC to do** | Cliff Porter |
| --- | --- | --- |
| 1:45 - 2:00 pm | **To Do List and other items**  
**Darcy** to review the Healthy Roster questions  
**MET sub team** to meet with Appleton to discuss cleaning schedule/class schedules and share STCC plan  
**KC and Cliff** to meet regarding portal  
**KC** working on FAQs. Shooting for end of week.  
**Tent logistics team** to meet 8/12 and report recommendation.  
**Keith** will order color wrist bands.  
**Deb Bellucci** ordering sanitizer (wipes preferably but harder to acquire). **KK** to follow-up here.  
**Kerri** to add computer cleaning protocols to the facilities addendum. | Work Group |