

STCC Campus Repopulating Work Group Meeting
Friday August 14, 2020
1:00 pm – 2:00 pm
Agenda

TIME	AGENDA ITEM	PRESENTER
1:00 – 1:20 pm	<p>Update on Campus Check-in Process</p> <ul style="list-style-type: none"> • Tents, wristbands The check-in sub team met and reported out the logistics of check-in. Led the group back to revisiting central vs decentralized check-in, tents vs. trailer, auto lane vs. all pedestrian. Group will meet on 8/17 to solidify a recommendation. Will work with Matt G. to estimate peak times for traffic. • Temperature scanners 4 on order. Need to find out if these work in outdoor environments and what those thresholds are. • Healthy Roster On track for fall implementation. Phone numbers need to be populated into the system for students and faculty. (Cliff's focus.) Then staff can be added. <i>NOTE: the goal is to have the health questions answered before they come on campus so a paper process can be avoided.</i> • Staffing 4-5 part timers to staff the 3-4 check-in locations. 'COVID monitors' <p>Issues and/or Concerns?</p> <ul style="list-style-type: none"> • Smith & Wesson training in Tech Park Starts August 25, 5 pm, TU and TH for 6 weeks David would like to get student info out by 8/19. What will the process be for them? Can they park at Tech Park? DA, BW, PW etc. need to meet with Appleton to discuss cleaning, schedules and check-in logistics for that space. Meeting to occur ASAP. 	Work Group
1:20 – 1:30 pm	<p>Update on Buildings and</p> <ul style="list-style-type: none"> • Classrooms/Low Density Labs Schedules are still being adjusted. It will be important to give the final schedule to facilities. Matt/Darcy are working on occupancy reports, daily rosters with class time, location. • Masks in Classes (decision) SHPS and STEM will wear masks. Group does want to see more definition in the mask policy. • Tech Park: Mtg. with Managers Addressed above. 	Deb Avery, Darcey Kemp

1:30 – 1:45 pm	<p>Update on Testing First week of classes will be free and provided by City of Springfield. STCC will pay for whatever testing protocol is adopted. Many options are being explored. Who will the results go to? Who will see them? Will need to bring the process before the union for approval.</p>	Dr. Cook and/or Jonathan Miller
1:45 - 2:00 pm	<p>MISC ITEMS</p> <p>What will the policy of make-ups for sick students? (Coming in off cycle) Will we use the campus access sheet? Student Roster?</p> <p>What is out policy about having faculty come on campus to use their office, get supplies etc.?</p> <p>Joe working on parking clerks. Some new people don't have hang tags, students need bus passes etc.s</p> <p>To Do Lists</p> <p>Order wrist bands – Keith</p> <p>Check-in Logistics workgroup to meet and finalize recommendation- Joe, KC, Deb, Kerri 8/17</p> <p>Staffing - Deb</p> <p>Get unduplicated head count/occupancy reports from Matt G.- Kerri DONE</p> <p>Get temp scanner usability guidelines for weather/temps – Deb</p> <p>Populate Healthy Roster with student and faculty phone numbers (phase I) and then staff (phase 2)</p> <p>Continue researching testing and build the process – Dr. Cook, Denise, KC</p>	Work Group