COVID-19 Campus Repopulating Work Group
Minutes
August 21, 2020

Present: Darcey Kemp, Kathryn Senie, Deb Avery, Mike Cassesse, Chief Rivera, Theresa Przybylowicz, David Buonora, Jonathan Tudryn, Denise Hurst, Kerri Kane, Patrick Dawes and Jonathan Miller

Discussion Points

- Left turn will be restricted when driving on campus (in front of B16). No parking in front of B16 (Lot A) for the first two weeks of classes. Adjustments may need to be made as planning continues.

- Can the STCC squad be used as hall monitors if needed? Darcey will need more specifics regarding time of day needed for each day to determine if her staff can cover the first two weeks. It was determined that staffing will be needed between the hours of 7:30 a.m. and 6:30 p.m. KC and Darcey will have a discussion offline regarding staffing.

- As of 9/9/2020, surveillance testing will begin on campus. The College is working with Springfield Public Health to determine the logistics of this testing.

- Night classes held at the Technology Park are allowed to park in their lot.

- Steve Kozar from Facilities is working on a training schedule for maintainers. The company who has handled our deep cleanings will do the training.

- Policy is if a student misses the allotted check-in time for class, the faculty member cannot check that student in. This must be communicated to the students in the 6:30 p.m. class.

- The College was recently made aware that the bookstore (Follett) are charging students a $7.50 flat fee to ship books to their home which is a hardship for some students. Curbside pickup for books would be problematic and servicing students in the bookstore will bring more students on campus. Darcey will speak with Jeremy Greenhouse about the possibility of refunding the students the $7.50 shipping fee. Another option if having Follett keep track of their shipping costs and having the College reimburse them directly. Jonathan Tudryn will speak with Deb Bellucci to determine the estimated volume.

Next Steps/Follow up Items

- Staffing issues
- Smith & Wesson parking?
- KC/Deb Avery – parking memo portion of faculty/staff memo
- Wristbands – is master list complete?