COVID-19 Campus Repopulating Work Group
Minutes
October 30, 2020

Present: KC Senie, Darcey Kemp, Patrick Dawes, Quiana Campbell, Cliff Porter, Keith Paul, Theresa Przybylowicz, Michael Cassesse, Jenkin Gould, Barbara Washburn, Chris Scott, Chief Rivera, Matt Gravel, David Buonora and Jonathan Miller

Discussion Points

- **Drop-in Testing** – Jonathan Miller suggested opening up COVID testing to a drop-in format. No need for an appointment. Should encourage more people to get tested. Barbara Washburn noted that she sent an email to her staff today asking them to make an appointment for testing. Important that we are sending the same message. Michael Cassesse noted that the drop-in format would work best for maintainers who do not all have access to a computer. Jonathan noted that his office can take phone calls from anyone who does not have computer access to assist them in setting up an appointment. Committee agreed to allow walk-ins for Campus Police and Facilities staff only.

- **Healthy Roster** – Jonathan Miller and Cliff Porter are working together to revise the questions so there are not so many errors.

- **Memo** – KC Senie (HR) will send out campus wide memo before holidays regarding out-of-state travel.

- **Landing Page** – Darcey and KC will review and forward to Cliff/Dan/Keith for uploading.

- **Winter Break Check-in process** – Facilities will need to know who will be on campus during the break for cleaning purposes. How many check-in stations will be needed and where will they be? There will be a CNA program starting January 4. David Buonora will forward Deb Avery more information on the program. B20 check-in site will stay open and will be manned by Mario (same as the summer). B16 check-in will stay open. Deb requested that anyone on campus forward her this information so Facilities will know what areas need to be cleaned.

- **COVID Cases Increase** – what will STCC do if someone at the front desk (check-in) comes down with COVID? B16 will begin to print the daily list and check off individuals as they arrive on campus. KC will have a discussion with Ann from Springfield Public Health before making any changes to our current system.

- **Pearl Street Gate** – Gate is currently open from 3pm-6pm daily. Students have requested that the gate be open longer. Chief Rivera noted that it comes down to staffing/funding. He does not have the manpower to send one of his officers down to the gate to cover additional hours. Chief noted that it does not have to be an officer manning the gate. Possibly STCC squad could help man the gate additional hours.