

Nursing Program Accepted Student Onboarding

Available at stcc.edu/healthservices

Steps for Accepted Students:

- **1..... Make sure you can access your STCC Account.** Monitor your email frequently.
- 2..... Review and bookmark: <u>CastleBranch Frequently Asked Questions for</u> <u>Nursing Students</u> available at: <u>stcc.edu/compliance</u>

3..... Place Order for CastleBranch Compliance Tracker for your program:

Traditional/2 year: https://portal.castlebranch.com/PY15/spif/PY21/PY21im

Accelerated/1 year: https://portal.castlebranch.com/PY15/spif/FQ72/FQ72im

- The order process involves creating an account. Use your STCC email when prompted. This will be your login username.
- If prompted for a package code: Traditional: PY21im; Accelerated: FQ72im
- When prompted for ordering PIN#, enter your 7 digit student ID.
- Once order and verification are complete, login and begin working on your To-Do List. Complete the items by the stated deadline. https://login.castlebranch.com/loginogin
- Refer to Linked Resources below.

4 Submit CORI Form to STCC Health & Wellness Center

CORI Acknowledgment Form and Instructions

• Traditional due before May 15th; Accelerated due upon acceptance

Linked Resources

STCC's myCB FAQs

Medical Records to Obtain - Print this list of records required for uploading to your myCB To-Do List.

Student Physical Exam Attestation-Nursing – Print this required form (or get a copy from STCC Health and Wellness Center) and bring to your healthcare provider for completion. Both pages must be uploaded to myCB.

Resources from CastleBranch

How to Place Order using your @student.stcc.edu account Submitting Documents Instructions for uploading

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