

# WAIVE HEALTH INSURANCE

Students with 9+ credits will be enrolled in the Student Health Insurance. Waivers must be completed by the billing due date.

**You must know this information to continue:**

**Name of Insurance Company, Insurance Coverage provided in what State/Insurance company address, type of insurance (PPO/HMO/Medicaid etc.), and Policy holder member id.**

Log into **WebAdvisor**

Select the **Students** tab

Scroll down to **Health Insurance Waiver** on the left under Financial Information.

You will be directed to a non-STCC website to create an account. This is a two step process for new students. You will need to create an account, and then waive the insurance.

Create Gallagher Account

Select **Student Waive** on the left under Student Access.

Returning students can enter their credentials in Returning User Login.

New students scroll down and enter information under **Create Account**.

We suggest using your WebAdvisor username and password for your new account.

**Please remember your account information.**

You should get a message saying **congratulations**, your account has been created.

Waive Health Insurance

Select **Student Waive** on the left under Student Access.

Select **I want to waive** in the center.

Answer all the questions under **Important Considerations & Coverage Requirements**.

Information should be found on your insurance card—we cannot help with the answers.

**Call Gallagher at 877-307-7847 or email [stccstudent@gallagherstudent.com](mailto:stccstudent@gallagherstudent.com) if you need help.**

Select **Continue** for the next page. Please read information carefully.

Complete the student, waiver, and Insurance company information.

Select **Submit Form**

Review the information you provided, and agree it is complete and accurate.

Select **Confirmation Submission** at the bottom to process request.

Select **Confirm Submission**

You will receive a confirmation number. **Please print the confirmation number** as a record that the form was submitted successfully.

**Log out** (top right).

**If the Health Insurance Waiver is not completed by the deadline, you will remain enrolled in the Student Health Insurance plan and billed for insurance.**