Google Hangouts

SETTING UP A VIDEO MEETING FOR UP TO 10 PEOPLE
Google

Sign in
Use your Google Account

Email or phone

Forgot email?

Not your computer? Use Private Browsing windows to sign in. Learn more

Create account

Next

Sign in to your STCC google account
Once you have signed in, click the grid button at the top right of your screen, scroll down until you find “Hangouts” and double click the icon.

When you are at the main screen for Hangouts, the next step is to click the icon that says “Video Call”
Click “Join or start a meeting”

Next, give your meeting a title. For example, you can name it “STCC Meeting” or “Facilities Meeting” etc.
After naming your meeting, this screen will pop up. If your webcam is working you should be able to see yourself in the preview window. From here you will select the “Join now” button which will put you in the meeting you have created.

Now that you’re in the meeting, the next step is to invite people. Click the “Add people” button.
Enter the gmail accounts of the people attending the meeting.

Last step is to send the invite. When you click send, all recipients will get an email with a link they can click on that will bring them right to the meeting. Feel free to contact John Reynolds (jreynolds@stcc.edu) or Eddie Sablak (epsablak@stcc.edu) if you need help.