**Alternate Format Textbook Request**

**Section I-Student Information**

Date: ___/___/___

Student Name (please print):_______________________________________________________________

Student ID: _________________ Email:_______________________________________@student.stcc.edu

Student will need to provide a 2GB or larger flash drive.

For Office Use Only: ☐ Signed E-Text Agreement form on file

**Section II-Course and Textbook Information**

Students requesting textbooks in an alternative format must be registered with the Office of Disability Services (ODS) and be approved for this accommodation. Students also must be enrolled in the course for which the textbook has been requested. Proof of purchase/rental/ownership for each book is required before ODS may release an electronic copy to the student.

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<th>Course Name</th>
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Textbook Title & Edition (if known)

ISBN’s (if more than one ISBN, list each, separated by commas)

For Office Use Only: Proof of Ownership Confirmed

Ordered from ☐ AT ☐ Publisher

Date: Ordered Received Released to Student

Proof of Ownership Confirmed

Ordered from ☐ AT ☐ Publisher

Date: Ordered Received Released to Student

Is this another request for the same course as listed above? If so, check (✓) the box and leave the course number and name blank.

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If you have more e-books to request, you may duplicate this form as necessary.

Please contact Connie Hackett at (413)755-4082 or cmhackett@stcc.edu should you have any questions or concerns.