

**SPRINGFIELD TECHNICAL COMMUNITY COLLEGE
ASSISTANCE CORPORATION
BOARD OF DIRECTORS MEETING**

October 21, 2025
8:00 a.m.

MINUTES

Voting Members Present:

Ellen Freyman, Chair
David Brown, 1st Vice Chair
Dr. John B. Cook, Secretary
Phil Dromey
Dan Keenan
Lidya Rivera-Early
Diana Szynal
Paul St. Pierre
Timothy Sneed

Voting Members Absent:

Kelly Fellner
Bill Baker

Also Present:

Jeffrey Fialky, Esq., Bacon Wilson
Matt Flink, President, Appleton Corporation
Brendan Greeley, President, R.J. Greeley, Inc.
Shinéad Laventure, Assistant Controller, Appleton Corporation
Jennifer Murphy, Senior Property Manager, Springfield Technology Park
Andrea Nathanson, VP of Administration/CFO, STCC

EXHIBITS

CALL TO ORDER

Ms. Ellen Freyman called the meeting to order at 8:00 a.m. and roll call was taken. A quorum was established.

APPROVAL OF MINUTES

A motion was made by Mr. Dan Keenan to approve the August 19, 2025 meeting minutes. The motion was seconded by Mr. David Brown and approved unanimously via roll call.

MANAGEMENT REPORT

Mr. Brendan Greeley, President, R.J. Greeley, Inc., shared highlights of the leasing activity report, including new prospects.

Ms. Jennifer Murphy, Senior Property Manager, Springfield Technology Park reported the Mass Works proposal was not successful. A new proposal will be submitted for parking lot improvements in June 2026.

Shinéad Laventure, Assistant Controller, Appleton Corporation presented the FY 2025 Audited Financial Statements for the STCC Assistance Corporation, which were reviewed with the Executive Committee on October 14, 2025 by

the auditors from MP CPAs. The Executive Committee voted to approve the FY 2025 STCCAC Audited Financial Statements as presented at their October 14, 2025 meeting.

A motion was made by Mr. David Brown to accept and approve the report on the audit of FY 25 Financial Statements. The motion was seconded by Mr. Phil Dromey and approved unanimously via roll call.

NEW BUSINESS

NEXT MEETING

The next Springfield Technical Community College Assistance Corporation Board of Directors Meeting will be held on Tuesday December 16, 2025. The next meeting will be conducted over zoom.

Meeting was adjourned at 8:20 AM.

Respectfully Submitted by: Dominick Uguccione