

**SPRINGFIELD TECHNICAL COMMUNITY COLLEGE
ASSISTANCE CORPORATION
EXECUTIVE COMMITTEE MEETING**

August 12, 2025

8:00 am

MINUTES

Voting Members Present: Ellen Freyman, Chair
David Brown, 1st Vice Chair
Dr. John B. Cook, Secretary, Springfield Technical Community College

Voting Members Absent:
Daniel Keenan

Also Present:
Matt Flink, President, Appleton Corporation
Brendan Greeley, President, R.J. Greeley, Inc.
Shinéad Laventure, Assistant Controller, Appleton Corporation
Jennifer Murphy, Senior Property Manager, Springfield Technology Park
Andrea Nathanson, VP of Administration/CFO, STCC

Exhibits

Mr. Brendan Greeley, President, R.J. Greeley, Inc., shared the leasing activity report prior to the meeting and reviewed updates during the management report.

Call to Order

Ms. Ellen Freyman called the meeting to order at 8:00 am and roll call was taken. A quorum was established.

Approval of Minutes

A quorum was not reached for the June, 2025 Executive Committee meeting.

Management Report

Jennifer Murphy, Senior Property Manager, Appleton Corp, shared that the new chiller has been installed.

Mr. Brendan Greeley, President, R.J. Greeley, Inc., shared highlights of the leasing activity report, including new prospects. Additionally, Mr. Greeley reported that as part of Lightboard's audit, it was discovered that Comcast pulled fiber directly into the UMass Suite in violation of the terms of their lease. The issue has since been rectified. Question arose for Executive Committee regarding delegated authority specific to Meet-Me Rooms, and access control to spaces in the Tech Park.

There will be an open board seat to be vacated by Mr. Dan Keenan, who will remain on the board until his position is filled. This is an STCC trustee appointed board position. Additionally, Mr. Russell Denver's position is vacant as of June 30, 2025. Mr. Timothy Sneed has accepted an invitation to join the Executive Committee.

Going forward: standing agenda specific to the Quantum Supply Chain Accelerator (Building 104)

Next Meeting

The next Springfield Technical Community College Assistance Corporation Executive Committee Meeting will be held on Tuesday October 14, 2025.

Meeting was adjourned at 8:45 am

Respectfully Submitted by: Dominick Uguccioni