

TRIO

STUDENT SUPPORT SERVICES

~ PARTICIPANT APPLICATION ~

Please Print Legibly:

First & Last Name: _____

STCC Student ID#: _____

Please return to: TRIO Student Support Services (SSS)
Building 27, Room 208, 413-755-4718, ssserv@stcc.edu
Springfield Technical Community College
One Armory Square, Suite 1, P.O. Box 9000
Springfield, MA 01102-9000

TRIO SSS OFFICE USE ONLY

Application Material Review (place a check ✓ in the box)

- Needs Assessment Complete
- TRIO SSS Application Complete
- Income Documentation Included
- ODS Verification (if applicable)

STCC Enrollment Status (place a check ✓ in the appropriate box)

- Currently Enrolled/Continuing Student
- Previously Enrolled/Returning Student
- Never Enrolled/New or Transfer Student
- Other: _____

Academic Need (circle): 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15

Eligibility Determination (circle) LIF LIO FGO DIS DLI

Intake Interview Date: _____ Final Interview Date: _____

Determination: Accepted Project Entry Date: _____ Date of First Service: _____
 Not Accepted Reason: _____



STUDENT SUPPORT SERVICES

STCC Participant Application

Date of Application: _____

Please print legibly, using black or blue ink.

In accordance with 20 U.S.C. § 1232g; 34 CFR Part 99, the Family Education Rights & Privacy Act (FERPA), the information provided will be used to determine program eligibility, services needed and to evaluate participant progress. Information from this document will be kept confidential, retained in the students' program file and used to comply with required U.S. Department of Education performance reporting.

First Name: _____ Last Name: _____ M.I. _____

Social Security #: _____ STCC Student ID: _____

Home Address (Number, Street, Apt #) _____

City, State, Zip Code: _____

Mailing Address, City, State, Zip Code (if different from Home Address): _____

Primary Phone (XXX-XXX-XXXX) Circle: home cell other () -- _____ Secondary Phone (XXX-XXX-XXXX) Circle: home cell other () -- _____

School Email Address: _____@student.stcc.edu

Personal Email Address: _____

Gender: Male Female Date of Birth (MM-DD-YYYY): _____

I am a U.S. Citizen or Permanent Resident: Yes No, Alien Registration Number: _____

I am Active Duty Military or a Military Veteran: Active Duty Veteran Neither

English is my second language: Yes, No, My primary language is: _____

Select one or more ethnicities/races that you closely identify with:

- Hispanic/Latino/Latina** - The Federal Government refers to Hispanic as a person of Cuban, Mexican, Puerto Rican, South or Central American or other Spanish culture or origin, regardless of race. As such, every Hispanic/Latino person has an associated race(s).
- American Indian/Alaska Native** - American Indian/Alaskan Native refers to a person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.
- Asian** - Asian refers to a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- Black or African American** - Black or African American refers to a person having origins in any of the black racial groups of Africa. Terms such as "Haitian" or "Negro" can be used in addition to "Black or African American."
- White** - White refers to a person having origins in any of the original peoples of Europe, the Middle East, or North Africa.
- Native Hawaiian or Other Pacific Islander** - Native Hawaiian or Other Pacific Islander refers to a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

First Name: _____ Last Name: _____ M.I. _____

Have you ever participated in any other TRIO or college readiness/support program (e.g. Upward Bound, Educational Talent Search, Student Support Services, GEAR UP, etc.)?

No Yes, Which program? _____ When? _____

Please provide a copy of **ONE** of the following documents below with your completed application (*check appropriate box*):

- Current FAFSA Student Aid Report (SAR), signed and dated on the last page
- Most recent IRS 1040 tax return, signed and dated on the last page
- Most recent IRS Tax Transcript (indicating taxable income amount), signed and dated on the last page
- Current Letter/Official Documentation indicating SSI benefits, Disability, etc.
- Completed TRIO SSS Income Verification Form, signed and dated on the bottom of the page

Verification and Authorizations

Photograph Release (Optional)

I hereby grant Springfield Technical Community College permission to use my likeness in any and all media, now known or hereafter developed, throughout the world, in perpetuity, in connection with any and all editions or versions of any promotional materials and has the exclusive right to use any promotional materials in whatever way it wishes. I understand that I will not receive any compensation as a result of any use of my likeness as described in this release. I waive any rights of privacy, and/or approval that I might otherwise have with regard to the use of my likeness. No use of my likeness shall be the basis of any future claim of any kind against Springfield Technical Community College, its respective officers, directors, agents, employees, successors or assigns, nor shall this release be made the basis of any such claim.

Signature: _____ Date: _____

Authorization to Send Electronic Messages (Optional)

By signing this form, I authorize Springfield Technical Community College to send text messages to my cell phone in lieu of phone calls, in order to convey College information, including emergency notifications. I understand that text messaging rates will apply to any messages received from the College. I also understand that I or the College may revoke this permission in writing at any time. I agree not to hold the College liable for any electronic messaging charges or fees generated by this service. I further agree that in the event my contact/cell phone number changes, that I will inform the College or be liable for any fees or charges incurred.

Privacy Disclaimer: This text message program is provided as a service to students to give important information in a timely manner. Your information will not be sold, distributed, or in any other way shared with entities or affiliates outside of Springfield Technical Community College.

Cell phone carrier/provider: _____ Cell phone #: (_____) - _____
(Example: Verizon, Boost/Sprint, T-Mobile, etc.)

Cell phone email address: _____
(Example: 1234567890@Vtext.com – this can usually be found in your phone's settings/menu)

Signature: _____ Date: _____

This authorization will remain in effect for the duration of my attendance at Springfield Technical Community College or until revoked in writing by me or the College.



DO NOT COMPLETE THE REMAINING PAGES OF THIS APPLICATION!

After filling out pages 1 and 2, follow these steps:

1. Return your application to the TRIO SSS office with the income document you selected on the previous page
2. Meet with the TRIO SSS Admin. Assistant to complete the STCC Student Intake Form
3. Schedule an intake interview with a TRIO SSS Counselor to complete the remaining two pages
4. Schedule a final interview with the TRIO SSS Director

We will make a decision on your application and notify you of your status within three weeks after your final interview.

First Name: _____ Last Name: _____ M.I. _____

TRIO SSS Needs Assessment Survey

(LEAVE BLANK - to be completed during the intake interview with a TRIO SSS Counselor)

Please check any of the following that describe you:

- | | |
|--|--|
| <input type="checkbox"/> I have been out of school for a while | <input type="checkbox"/> I am distracted by personal matters |
| <input type="checkbox"/> I do not feel prepared for college/courses | <input type="checkbox"/> I am not familiar with the transferring process |
| <input type="checkbox"/> I am worried about doing well in my course(s) | <input type="checkbox"/> I am confused about my career path |
| <input type="checkbox"/> I am unsure of college procedures | <input type="checkbox"/> I am not confident in my ability to select classes |
| <input type="checkbox"/> I am not familiar with STCC's resources | <input type="checkbox"/> I have difficulty meeting new people |
| <input type="checkbox"/> I do not fully understand financial aid | <input type="checkbox"/> I have difficulty with organizing/prioritizing |
| <input type="checkbox"/> I have difficulty managing deadlines | <input type="checkbox"/> I am not sure which major to choose |
| <input type="checkbox"/> I have difficulty managing money | <input type="checkbox"/> I am unsure which career to choose |
| <input type="checkbox"/> I have concerns about housing | <input type="checkbox"/> I feel uncomfortable communicating with professors, staff, and other students |
| <input type="checkbox"/> Other: | |

As a student, I want to:

- | | |
|---|--|
| <input type="checkbox"/> Receive academic advising | <input type="checkbox"/> Improve my reading skills |
| <input type="checkbox"/> Receive personal support and encouragement | <input type="checkbox"/> Improve my math skills |
| <input type="checkbox"/> Learn about the resources on campus | <input type="checkbox"/> Improve my writing skills |
| <input type="checkbox"/> Learn more about my individual learning style | <input type="checkbox"/> Better understand financial aid |
| <input type="checkbox"/> Improve my financial knowledge | <input type="checkbox"/> Be informed/take charge of my education |
| <input type="checkbox"/> Become a better test taker | <input type="checkbox"/> Learn about scholarships |
| <input type="checkbox"/> Improve my study habits and skills. | <input type="checkbox"/> Understand the transferring process |
| <input type="checkbox"/> Improve my technology/computer skills. | <input type="checkbox"/> Manage my time more efficiently |
| <input type="checkbox"/> Learn which careers match my skills, interests, and personality traits | <input type="checkbox"/> Other: |

Please check each of the TRIO SSS services that you are interested in:

- | | |
|---|---|
| <input type="checkbox"/> Adjusting to the college environment | <input type="checkbox"/> Assistance with course selection/registration |
| <input type="checkbox"/> Connecting you to resources on campus | <input type="checkbox"/> Help understanding degree requirements |
| <input type="checkbox"/> Informational Workshops | <input type="checkbox"/> Transfer assistance |
| <input type="checkbox"/> Academic Tutoring | <input type="checkbox"/> Career exploration and planning |
| <input type="checkbox"/> Study Skills Development | <input type="checkbox"/> Assistance with applying for Financial Aid/FAFSA |
| <input type="checkbox"/> Advising/Counseling | <input type="checkbox"/> TRIO SSS Scholarship |
| <input type="checkbox"/> Assistance with selecting a major | <input type="checkbox"/> Assistance understanding Financial Aid awards |
| <input type="checkbox"/> Assistance understanding credit/improving financial literacy | <input type="checkbox"/> Assistance searching/applying for scholarships |
| | <input type="checkbox"/> Other: |

How did you hear about the TRIO SSS Program? _____

First Name: _____ Last Name: _____ M.I. _____

TRIO SSS Student Participation Agreement

(LEAVE BLANK - to be completed with a TRIO SSS Counselor during the intake interview)

My INITIALS below indicate I fully understand each expectation, and if I am accepted, I agree to:

- _____ Schedule an appointment with a TRIO SSS Counselor within two weeks.
- _____ Attend the TRIO SSS Orientation during my first semester in TRIO SSS
- _____ Meet with my assigned TRIO SSS Counselor at least twice per semester.
- _____ Check my STCC email account at least twice per week
- _____ Notify the TRIO SSS and STCC Registrar's Office of any changes to my name, address, email or phone number(s).
- _____ Contact the TRIO SSS office to schedule appointments for tutoring in subjects I find challenging or need additional assistance in.
- _____ Communicate regularly with TRIO SSS staff by way of appointments, walk-ins, phone calls, email, or other available methods of communication.
- _____ Attend all scheduled appointments with both my TRIO SSS Counselor and TRIO SSS Peer Tutor(s), and notify the TRIO SSS office as soon as possible if I must cancel or reschedule an appointment.
- _____ Attend and participate in workshops, orientations, and other TRIO SSS sponsored activities each semester when possible.
- _____ Notify my TRIO SSS Counselor, the Director and/or other program staff BEFORE I withdraw from a course; from school; or transfer to another college.
- _____ Schedule an appointment with my assigned TRIO SSS Counselor immediately if I am placed on Academic Probation/Warning, Academic Suspension, or become disqualified from receiving federal financial aid (S.A.P.).

I understand that if I fail to meet these expectations, I could be placed on the inactive participant roster, jeopardizing my active status within the program.

I understand that TRIO Student Support Services (SSS) at Springfield Technical Community College (STCC) will use the information provided on this form to determine my eligibility for program participation, and to assess my academic and/or career planning needs. I am aware that the information provided will be kept confidential and only used for annual reporting purposes, as required by the U.S. Department of Education. I further understand that completion of this application does not constitute acceptance into TRIO SSS. I give permission for TRIO SSS staff to disclose and receive information from appropriate departments, faculty and staff at STCC, concerning my academic performance, financial aid status, progression towards graduation and any other information and records the program considers pertinent, up to four years after my initial participation. In addition, my signature below verifies that the information reported on this application is true and accurate to the best of my knowledge.

Student's Signature: _____ Date: _____

TRIO SSS Staff's Signature: _____ Date: _____

Springfield Technical Community College, Student Support Services is a federal TRIO Program