



Technical Standards Acknowledgement Form Medical Assistant Program

The attached list of Technical Standards has been prepared to assist you in understanding the essential physical and behavioral requirements for participating in and successfully completing the Medical Assistant program. These standards must be satisfied by all students in all aspects of the program, with or without a reasonable accommodation, including in the classroom, laboratories, and externship.

Please note that you must carefully review these technical standards. Once reviewed, please complete all of the information below and submit it to **HEALTH SERVICES BY JULY 1**. If you are an individual with a disability who seeks reasonable accommodation, please contact the Office of Disability Services, Building 27/2nd Floor, 755-4785 for information concerning the College's accommodation process.

Your signature below shall confirm and verify that you have reviewed the program's technical standards and are capable of performing those standards, with or without a reasonable accommodation. Failure to perform the program's essential technical standards shall result in a student's removal from the program.

1. _____

Print your full name

2. _____

Sign your full name

3. _____

Student ID number (found on your acceptance letter)

4. _____

Date of signature

Please return this form to Health Services, building 20/room 320 by July 1.

Springfield Technical Community College
School of Health and Patient Simulation
Technical Standards
Essential Skills for the Medical Assistant Program

Communication Skills

1. Communicate verbally using clear and effective English
2. Write legibly in clear and effective English using correct grammar, punctuation and spelling
3. Quickly and accurately comprehend and follow verbal instructions in English
4. Quickly and accurately read, comprehend and follow written instructions in English
5. Actively participate in group discussions
6. Use communication equipment such as the telephone and computer

Auditory Ability

1. Hear all alarms on technical and supportive equipment set at a normal level
2. Listen and respond to distress sounds from clients
3. Accurately detect, audibly, blood pressure readings with a stethoscope

Visual Ability

1. See and accurately read all written medical information pertaining to the client
2. See and accurately read all readings and functions of technical equipment pertaining to client care

Physical Skills

1. Ability to lift 25 lbs unassisted in a safe manner, thereby protecting yourself and the client
2. Lift to safely transfer or position all clients in various situations
3. Move, push or pull equipment, beds, stretchers, wheelchairs etc.
4. Ability to raise arms over one's head in order to assist clients and manipulate equipment
5. Walk/stand for extended periods and distances over an 8-hour period

Behavioral Ability

1. Function safely, effectively and calmly under stressful situations
2. Prioritize and manage tasks simultaneously
3. Exhibit social skills necessary to interact therapeutically with clients, families, and staff
4. Maintain personal hygiene consistent with department dress code guidelines
5. Display ethical attitudes and actions consistent with professional behavior
6. Exhibit respect for cultural and ethnic differences of clients, peers and individuals
7. Remain free from alcohol and/or chemical impairment in classroom and clinical settings at all times