



STCC COVID-19
Repopulation Plan
for 2021

Updated as of August 2021



Supporting
students.
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lives.

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Introduction

Remarks from the President

Dear STCC Community and Colleagues,

Springfield Technical Community College (STCC) has prepared this return to campus plan with significant consideration of current COVID-19 pandemic conditions, as well as input and perspective from our many valued stakeholders. The purpose of this document is to describe our ongoing effort for the continued safe return to expanded campus operations.

With a great deal of diligence, STCC utilized the summer of 2021 for a transition to increased levels of on-campus support services and learning. The process has been intentional, and with a remarkable level of communication and employee engagement across departments, offices and divisions. We continue to monitor the outlook offered by the Massachusetts Department of Public Health (DPH), and US Centers for Disease Control (CDC), to keep our campus, and community, as healthy and safe as possible. You are our top priority.

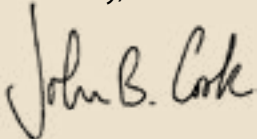
Last year in July, STCC issued a “Campus Repopulation Plan,” which helped establish a new normal amidst the COVID-19 pandemic. This updated Plan, “COVID Repopulation Plan/2021” capitalizes on the effort over the past 16 months to reimagine the function and operations of STCC. The 2021 Plan will continue to be revised and updated as we receive new information about the pandemic, vaccination, and again, guidance from federal, state, and local officials.

Related, STCC continues to participate in vaccination efforts, and strongly encourages vaccination as the best means to combat the SARS-CoV-2 virus. For this reason, the College will continue offering an on-campus vaccine clinic throughout the month of September, with efforts to keep a clinic for as long as needed. Clear guidelines and protocols for employees, students, and any visitors to campus, are also described in the Plan, including an indoor mask requirement, regardless of vaccination status.

In the spirit of collaboration, our continued work and engagement with one another enables STCC to find new and innovative ways to help students learn, persist, and graduate. The parameters in place through 2021 allow the college to remain flexible pending ongoing pandemic conditions. STCC may need to revise, scale-back, or otherwise take all necessary actions to ensure health and safety remains our top consideration.

The commitment and dedication of STCC staff and faculty is, and remains, remarkable. Our close partnerships with the Springfield Department of Health & Human Services, elected officials, community based organizations, local school districts, and business and industry partners are also remarkable. Together, we will continue to move forward our mission of access, equity, affordability, and helping students transform their lives.

Sincerely,



John B. Cook, Ph.D.

Repositioning: From Campus Repopulation Workgroup to COVID Response Team

As STCC prepares to repopulate the campus for the fall 2021 semester, the College will similarly evolve the Campus Repopulation Workgroup, which was convened starting in May, 2020. Prior to the COVID-19 pandemic, STCC operated using a Comprehensive Emergency Management Plan (CEMP), and a related Emergency Response Team (ERT). The CEMP remains in place; the ERT remains in place; and now a dedicated COVID Response Team (CRT) will be established as a sub-group of the ERT, with the responsibility to monitor campus repopulation efforts and ensure preparedness for any surges or changes in pandemic conditions that impact STCC operations. The CRT will formally replace the Campus Repopulation Workgroup, which has been a vital forum over the past 15 months, with members providing valuable perspectives and insight on how the College was handling the pandemic. The contributions from so many individuals across STCC using the forum of the Campus Repopulation Workgroup is greatly appreciated. STCC looks ahead to a Fall Semester in 2021, and a reduced capacity repopulated campus, but given the rise of COVID variants, will require continued vigilance.

The establishment of the CRT will ensure a continued campus-wide perspective while receiving the benefit of employees who are trained in Emergency Response procedures aligned with the National Incident Management System (NIMS) framework. Our ERT and CRT will help the College prevent, protect against, mitigate, respond to, and recover from incidents, and in particular, the ongoing challenges presented by COVID-19.

Emergency Management, COVID Response & Ongoing Leadership

The STCC CEMP describes the position of an Emergency Operations Center (EOC) Manager, who serves as designee of the President, and leads and directs the actions of the Emergency Response Team. The STCC EOC Manager is the Chief Information Officer (CIO)/Assistant Vice President, Mary Kaselouskas who will continue to work closely with the STCC Chief of Police, Jose Rivera, as well as the Cabinet and other administrators. The ERT will continue meeting monthly and operate under the guidelines of the Incident Command System (ICS) in the event of an emergency.

The COVID Response Team (CRT), which replaces the Campus Repopulation Work Group, will be Co-Chaired by the STCC EOC Manager and the Assistant Vice President of Human Resources/AA Officer (Dr. Kathryn C. Senie). It is anticipated that membership will include the following:

- All-Unit Congress Representative
- MCCC Representative
- AFSCME Representative
- Vice President of Administration & CFO
- Vice President of Advancement & External Affairs
- Vice President of Student Affairs
- Dean, School of Health & Patient Simulation
- Dean, School of STEM
- Dean, School of Liberal & Prof. Studies
- Dean of Academic Initiatives
- Chief of Police
- Senior Director of Facilities
- COVID Case Manager

The CRT will meet biweekly (or more frequently when necessary), starting in September 2021 to monitor and assess ongoing health and safety considerations, and help ensure the College is responsive to changing COVID conditions. Recommendations and strategies will be directed to the President and Cabinet, particularly if policies and procedures need to be developed, altered, or augmented. The CRT will be framed by scenarios and event classification plans as described in the CEMP, v2021. Comments and questions for the ERT and CRT can be emailed to: repopulate@stcc.edu.

Campus Access & Parking:

Current and prospective students, faculty and staff as well vendors, community partners, and those seeking COVID vaccines, are welcome back on campus this fall provided they observe our mandate for the wearing of masks indoors and the messages in our signs regarding hand washing, sanitizing, general social distancing and staying home/getting a test when sick.

- **Community partners** such as the WTCC Radio Station, National Park Service, and others monitor their own parking but must identify themselves to the Gate Attendant upon entering the campus.
- **Faculty/Staff Parking:** See Faculty & Staff Information on Parking Pg. 4
- **Student Parking:** See Student Information on Parking Pg. 5
- **Visitors:** Each department is responsible for issuing a temporary parking permit for each visitor and coordinating with the Parking Clerk.
- **Vendors and contractors** are required to check into the Facilities Department when they arrive.

Health & Safety Protocols

Prevention Strategies

Recognizing that we have a campus of people who are both fully vaccinated and not vaccinated, we have provided layered prevention strategies identified by the CDC to protect the STCC community and beyond. [Considerations for Institutions of Higher Education \(IHEs\) \(cdc.gov\)](https://www.cdc.gov/ehp/). Thus, the College is observing the following safety measures and protocols for the fall semester:

- Mandatory masks indoors for both vaccinated and unvaccinated individuals
- Enhanced cleaning provided by Facilities
- Signage for hand washing, masks, general social distancing, staying home when sick, and COVID testing/vaccinations
- Sanitizer stations at building entrances, common areas, student and public-facing areas.
- Desk shields provided upon request from the Department Director, Dean, AVP, and VP (submit via School Dude)
- On-Campus COVID Testing
- Keyboard and mouse cover provided upon request (submit a request to helpdesk@stcc.edu)
- On-Campus Vaccinations
- Full-time COVID Case Manager
- Contact tracing conducted by the Springfield Department of Health & Human Services
- The campus community can download the Mass Notify APP [Learn more about MassNotify | Mass.gov](#)

Hygiene, Cleaning, and Signage

Throughout the pandemic, the Facilities Department has been dedicated to keeping the campus safe with well-trained staff that clean campus buildings and classrooms. The Facilities Department has developed enhanced cleaning for prevention protocols which include:

- Collaboration with IT to provide: Keyboard-approved wipes, disposable and permanent keyboard and mouse covers, and other campus office supplies.
- EPA-approved surface wipes in open areas, reception desks, kitchenettes, lounges, and all building corridors.
- Wall-mounted or stand hand sanitizers located at all entrances and exits and outside of every restroom. Large bottles of hand sanitizer at all Student Support reception desks. Large bottles of hand sanitizer at all Student Support reception desks.
- Everyone is required to supply their own masks, but in the instance when someone does not have one, they may get one at the Health & Wellness Center or the Welcome Desk in B19.
- Locating Air Purifiers in open areas in departments or buildings that do not have HVAC systems with filters and ionization (buildings 7, 8, 9, 14, 15, 16, 21, 27, 28, 32, 35).
- Signage for hand washing, masks, social distancing, COVID testing, and vaccinations will be located at building entrances, outside of elevators, lounges, restrooms, and higher traffic areas.

Safety Measures

Full-Time COVID Coordinator

In preparation for increases in the number of students, faculty, staff, and others on campus for Fall 2021, the College has used Federal CRRSAA funds to search for and hire a full-time COVID Case Manager who will continue to manage positive COVID cases, provide Tracer Guides to the Springfield Department of Health & Human Services, stay current with local, state and federal safety guidelines and provide COVID case updates to the CRT.

Positive COVID-19 Case Safety Measures

Below are the steps that will be implemented upon notification of a positive COVID case:

- 1. The COVID Case Manager learns of a student, faculty, staff, or visitor as a positive COVID case. See below for instructions about reporting a positive case.**
 - Students reporting a positive case result, should contact their faculty and then notify the COVID Case Manager by emailing covid19@stcc.edu
 - Faculty should contact their dean and then notify the COVID Case Manager by emailing covid19@stcc.edu
 - Staff should contact their supervisor and then notify the COVID Case Manager by emailing covid19@stcc.edu
 - Visitors should notify the STCC COVID Case Manager by emailing covid19@stcc.edu
All students, faculty, staff, and visitors can also notify the COVID Case Manager via phone (413) 755-4125 or using the [COVID-19 Case Management Form](#)
- 2. Campus administrators and COVID Response Team (CRT) are informed of the positive cases through the COVID Case Manager**
 - Students: Vice President of Student Affairs
 - Employees: Assistant Vice President of Human Resources/AA Officer
 - CRT Members review data on cases at biweekly meetings unless an urgent meeting is called
- 3. The positive case is contacted by the COVID Case Manager for information so that they can complete the Tracer Guide and provide guidance to the individual.**
- 4. Information in Tracer Guide provided to CRT Co-Chairs AVP/Chief Information Officer and AVP Human Resources/AA Officer. Salient facts include:**
 - Whether the positive case is a student or employee
 - Whether they have COVID symptoms or are asymptomatic
 - When they were last on campus and where
 - Were they masked
 - Whether they had a brief interaction with people when they were on campus and were those people masked?
 - Whether they had close contacts (less than 6 feet, more than 15 minutes, masked or unmasked)
 - Whether the positive case is vaccinated or unvaccinated
- 5. The results of the positive test are uploaded to Student's or Employee's health record in the College's Colleague database.**
- 6. Supervisors or Deans are notified when a determination is made that the person is positive and required to be off-campus.**

Health & Safety Protocols

7. COVID Case Manager notifies those in the STCC community who interacted with or were in close contact with the positive case, instructing them in appropriate safety protocols.
8. The completed Tracer Guide is sent to Springfield Dept. of Health and Human Services and the DPH nurse conducts Contact Tracing for the positive case.
9. COVID Case Manager follows the positive case, monitors symptoms, and clears them for return to campus according to Local/State/Federal/and CDC guidelines and if symptom-free.
10. Individuals who are vaccinated should forward documentation of vaccination to the College (upload to STCC Portal Health and Wellness Center Page DropBox)
11. The Case Manager communicates with the supervisor or dean when the employee/student is cleared to return.
12. The Facilities Department is notified by the COVID Case Manager or CRT Co-Chairs to determine the need and scope of cleaning/sanitizing that needs to be done in an area where a positive case was present.
13. The Office of Advancement & External Affairs will provide Positive Case Reporting through the COVID Dashboard and Coronavirus Return to Campus Webpage.

Protocols for Vaccinated and Unvaccinated Individuals

Definitions

Fully vaccinated individuals: Those who have received either two doses of the Moderna or Pfizer COVID-19 vaccines or a single dose of the Johnson & Johnson COVID-19 vaccine at least 14 days ago. Individuals can forward documentation of vaccination to the college by uploading it to the [STCC Portal Health and Wellness Center Page DropBox](#).

Close Contact: When an individual has been in [close contact](#) (within 6 feet for 15 minutes or longer, indoors, both masked or unmasked), with a positive COVID case. All close contacts are encouraged to be tested for COVID-19. The campus offers testing for asymptomatic individuals in the corner of building 15/16. Surveillance testing times can be found at <https://www.stcc.edu/coronavirus/surveillance-testing>.

Quarantine: is the term used when an individual has been in close contact with a positive COVID case but has not yet tested positive. The Close Contact must stay home for 14 days. It is recommended that they stay away from household members to avoid spreading the virus should they learn that they have COVID. Close Contacts may test out of quarantine on day 7 after exposure if they have no COVID symptoms and get a COVID test on day 5 after exposure and the result is negative.

Brief Interaction with a positive case: A brief interaction (sharing an elevator ride, exchanging books or pens, etc.) occurs in under 15 minutes. When an individual has a brief interaction with someone who has tested positive, that does not meet the definition of a Close Contact and they are not required to quarantine. However, out of an abundance of caution, they will be encouraged to self-monitor for symptoms for 14 days, to get a COVID test, and be followed by the COVID Case Manager.

Isolation

Self-Isolate: If individual tests positive for COVID-19, they are required to stay home and isolate for 10 days away from household members.

Protocols for Vaccinated Individuals

If the individual who was exposed to COVID-19 is vaccinated, the CDC recommends:

- Get tested immediately if they are experiencing [COVID-19 symptoms](#). For information on testing visit www.stcc.edu/return
- Isolate if they have tested positive for COVID-19 in the prior 10 days or are experiencing [COVID-19 symptoms](#)
- If they came into [close contact](#) with someone with COVID-19 get tested 3-5 days after the date of exposure and wear a mask in public indoor settings for 14 days after exposure or until they receive a negative test result. There is no need to quarantine.
- Provide documentation (voluntary) of their vaccination and send it to the College at covid19@stcc.edu

Protocols for Unvaccinated Individuals

If the individual who was exposed is not vaccinated, the CDC recommends:

Seven (7) days of strict quarantine if All of the following parameters are met:

- Has not experienced [COVID-19 symptoms](#) up to that point
- Has taken a PCR test on day 5 or later and test results are forwarded to the College [STCC Portal Health and Wellness Center Page DropBox](#)
- Must self-monitor for symptoms for the full 14 days, including daily temperature checks

Ten (10) days of strict quarantine if All of the following parameters are met:

- Has not experienced [COVID-19 symptoms](#) up to that point
- Must self-monitor for symptoms for the full 14 days, including daily temperature checks

Fourteen (14) days of strict quarantine if:

- The individual has experienced ANY [COVID-19 symptoms](#) during the quarantine period EVEN if they have a negative COVID test; or
- The individual indicates they are unwilling or unable to conduct active monitoring.

Faculty & Staff Information

Mask Policy

The mandatory wearing of masks indoors was reinstated on August 2 **for both vaccinated and unvaccinated individuals** in light of news reports that the COVID Delta variant resulted in a spike of new COVID cases. This coincides with the Centers for Disease Control (CDC) guidelines and criteria listed in an Advisory by the MA Department of Public Health issued on July 30, 2021, [Updated Face Coverings Guidance](#).

As members of the STCC community, compliance with campus safety protocols is expected and will be monitored by human resources, supervisors, and each other. Unless there is a documented medical reason why they cannot do so, all Faculty and Staff must wear masks while indoors on campus. Refusal to comply with this requirement will be addressed. Employees refusing to comply will be referred to the Assistant Vice President of Human Resources/AA Officer and subject to disciplinary action consistent with the applicable collective bargaining agreement.

This applies equally to vaccinated and unvaccinated individuals. Individuals are expected to observe and follow the messages on the signs displayed throughout campus and encouraged to get tested if they have COVID symptoms or have been exposed to a positive case and take advantage of the free on-campus COVID vaccines. [Click here to schedule an appointment](#). Other vaccination sites can be found on the Mass.gov website: <https://vaxfinder.mass.gov/>

Human Resource Information

Telework Requests

Telework Arrangements for Non-Unit Professionals

Telework Arrangements for Non-Unit Professionals (NUPs) is available on an interim basis if the telework arrangement fulfills the specific job descriptions and is approved by the employee's supervisor. NUPs interested in a Telework Arrangement should speak with their supervisor to review and complete the telework application for submission to the Office of Human Resources. Any questions about the Telework Arrangements should be directed to the Office of Human Resources (413)-755-4361 or humanresources@stcc.edu.

Telework Arrangements for MCCC and AFSCME

The potential for continued use of remote/telecommuting remains an ongoing point of discussion among the two collective bargaining units, MCCC and AFSCME.

Accommodations Requests

If you are an individual who is employed at Springfield Technical Community College and are requesting reasonable accommodation(s) under the Americans with Disabilities Act you are encouraged to arrange a time to meet with the ADA Coordinator, Vannoch Sin, at (413) 755-4667, vsin@stcc.edu in the Human Resources Office. Through the interactive process, the College's ADA Coordinator will discuss workplace accommodation(s) with you to determine if you are an otherwise qualified individual with a disability and entitled to an accommodation and if that accommodation is reasonable. Medical documentation may be required.

Vaccine Requirements

Community college employees are not part of the executive department of government, and therefore the COVID-19 Vaccine requirement is not applicable at this time and is not imposed by the College.

Faculty and Instructors assigned to Clinical Sites

It is assumed that most faculty and instructors who are assigned to clinical sites are fully vaccinated, the question of whether this can be mandated by the clinical site and enforced by the College is subject to collective bargaining and updates will be provided to faculty and instructors as this question is addressed.

Parking

All Faculty/Staff requiring parking for their vehicles must have a decal (hang tag) to park on campus. For new hires, the Office of Human Resources will work with the parking clerk to provide the name, license plate #, and date of hire and will provide the tag to the new hire at their orientation. If the faculty or staff member is continuing but needs a new tag they should contact the Parking Office directly: (413) 755-4238, parking@stcc.edu to make arrangements to pick up the tag. Please see [Vehicle Registration](#) for more details.

Student Information

Academic Resources & Supportive Services

For a list of campus offices, academic success and student support services please see the College's Return to Campus Resources Page www.stcc.edu/return

Mask Policy

The mandatory wearing of masks indoors was reinstated on August 2nd **for both vaccinated and unvaccinated individuals** in light of news reports that the COVID Delta variant resulted in a spike of new COVID cases. This coincides with the Centers for Disease Control (CDC) guidelines and criteria listed in an Advisory by the MA Department of Public Health issued on July 30, 2021, [Updated Face Coverings Guidance](#).

As members of the STCC community, compliance with campus safety protocols is expected and will be monitored by human resources, supervisors, and each other. Unless there is a documented medical reason why they cannot do so, all students must wear masks while indoors on campus. Refusal to comply with this requirement will be addressed. Students refusing to comply will be referred to the Vice President of Student Affairs and subject to disciplinary action according to the [STCC Student Code of Conduct](#).

This applies equally to vaccinated and unvaccinated individuals. Individuals are expected to observe and follow the messages on the signs displayed throughout campus and encouraged to get tested if they have COVID symptoms or have been exposed to a positive case and take advantage of the free on-campus COVID vaccines. [Click here to schedule an appointment](#). Other vaccination sites can be found on Mass.gov website: <https://vaxfinder.mass.gov/>

Students Assigned To Clinical Sites

Allied Health and Workforce Development Students working/assigned to Clinical Sites

Many of the College's allied health, nursing, and some Workforce Development programs require a clinical internship, externship, or apprenticeship experience as part of the program's course of study. Our clinical and practicum site partners have informed the College that they are requiring students who participate in these clinical sites to be fully vaccinated for the Coronavirus. Since our clinical and practicum site partners have the autonomy to set their own requirements **and exemption policies**, students who do not become fully vaccinated before the start of the Fall 2021 semester including those that intend to request a religious or medical exemption, may not be eligible for placement. For questions regarding submitting vaccine records or the exemption forms, contact the Health and Wellness Center at [ChatNow](#), Phone (413) 755-4230, or email healthservices@stcc.edu or Maryellen Baker, Director of Health Compliance (413) 755-4723 mtbaker2002@stcc.edu

Parking

Students must register their cars through the parking portal for virtual permits. They **can apply for parking permits and bus passes as well as manage their parking account on the [Parking Portal](#)** The College uses a license plate reader system with cameras for parking services.

- All day and evening students must register their license plates.
- All Day & Evening Students must park in Lots 1 & 2 with Lot 3 as an overflow lot.
- Students may park on campus after 3:00 p.m.

Note: Shuttle Service will not be available due to Covid restrictions

Testing & Vaccine Information

On-Campus Testing with AMR and COVID Vaccinations with Curative

On-campus COVID Testing/Vaccine Clinics will be provided in Garvey Hall at the corner of buildings 15/16:

COVID-19 Testing

September 7 – December 23

Mondays: 9:00 a.m. - noon

Wednesdays: 2:00 p.m. – 5:00 p.m.

Fridays: 8:00 a.m. – 11:00 a.m.

COVID-19 Vaccination Clinics

Vaccine clinics will be held through September 23 with the opportunity for expanded days and times if needed.

Thursdays: 11:00 a.m. – 2:00 p.m.

FAQs

Students

Will the College require vaccines for Fall 2021? STCC will not require COVID-19 vaccines for Fall 2021 but it is important to note that our clinical and practicum site partners have informed the College that they are **requiring students who participate in these clinical sites to be fully vaccinated for the Coronavirus.** Students who do not become fully vaccinated before the start of the Fall 2021 semester including those that intend to request a religious or medical exemption, may not be eligible for placement. For questions regarding submitting vaccine records or the exemption forms, contact the Health and Wellness Center at [ChatNow](#) Phone (413) 755-4230 or email healthservices@stcc.edu or Maryellen Baker, Director of Health Compliance (413) 755-4723 mtbaker2002@stcc.edu

Are masks required on campus? Yes: Indoors, in any campus facility. If you forget yours at home, visit the Health & Wellness Center in Building 19. Masks are not required outdoors.

Can I get a COVID Test On-Campus? Yes. On-campus COVID Testing Clinics will be provided in Garvey Hall where buildings 15 and 16 are adjoined. For dates and times of operations please visit: <https://www.stcc.edu/return/testing-vaccine/>

How will I get my COVID Test Results? It is essential that you provide your proper email address when you register for the COVID-19 test. The test sample is sent to a lab for processing. Results may be expected within 24-72 hours. When the results are ready you will receive an email from the lab with instructions to register and view your results. If you do not receive your results after 72 hours please email: spfldcovidresults@gmail.com

What do I do if I test positive for COVID-19? Contact your faculty members and email the College's COVID Case Manager at covid19@stcc.edu for instructions on the next steps.

What do I do if I am a close contact of someone who tests positive for COVID-19? Contact the College's COVID Coordinator at covid19@stcc.edu for instructions on next steps.

Will offices like Financial Aid, Bursar, Registrar, and other student services be open for in-person assistance? Yes. Hours will vary but offices will be accessible for in-person, virtual, and phone assistance. For more information, visit <https://www.stcc.edu/resources/quick-links/>

Will I be able to reserve a Chromebook and hotspot? Yes. This fall, the library will continue to loan Chromebooks and WiFi Hotspots to students in need. If you are in need of a Chromebook and/or WiFi Hotspot, please fill out the reservation form: <https://forms.gle/Eupci8ZfNZ5s2uTC7>. Once you have completed the form, library staff will verify enrollment and contact you with information about picking up a device.

What do I do if I need assistance with food, housing, or other supportive services? The Center for Access Services is available to assist you. Start by completing the [Student Request Form](#) and a member of the CAS team will be in touch with you. Additional links and resources include:

- Request a personal hygiene [Care Package](#)
- Submit an application for [The Student Emergency Fund](#)

Is there someone that I can talk to for emotional or mental health support? Yes. For non-emergency support, STCC students can receive clinical mental health support via the college's community partnership with River Valley Counseling Center. To learn more, [visit our website](#) or simply email [David Forton](#), Senior Academic Counselor or call (413) 755-4332. For immediate support please dial 9-1-1

Faculty & Staff

Will the College require vaccines for Fall 2021 for faculty and staff? No. Community college employees are not part of the executive department of government, and therefore the COVID-19 Vaccine requirement is not applicable at this time. It is assumed that most faculty and instructors who are assigned to clinical sites are fully vaccinated, the question of whether this can be mandated by the clinical site and enforced by the College is subject to collective bargaining and updates will be provided to faculty and instructors as this question is addressed.

Are masks required on campus? Yes: Indoors, in any campus facility. Masks are not required outdoors. Everyone is required to supply their own masks, but in the instance when someone does not have one, they may get one at the Health & Wellness Center or the Welcome Desk in B19.

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What do I do if I am a close contact of someone who tests positive for COVID-19? Contact the College's COVID Coordinator at covid19@stcc.edu for instructions on next steps.

How do I request a reasonable accommodation under the Americans with Disabilities Act (ADA)? If you are an individual who is employed at Springfield Technical Community College and are requesting reasonable accommodation(s) under the ADA, you are encouraged to arrange a time to meet with the ADA Coordinator, Vannoch Sin, at (413) 755-4667, vsin@stcc.edu in the Human Resources Office. Through the interactive process, the College's ADA Coordinator will discuss workplace accommodation(s) with you to determine if you are an otherwise qualified individual with a disability and entitled to an accommodation and if that accommodation is reasonable. Medical documentation may be required.

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